

**Hanover Area School District  
Memorial Elementary Elementary  
2016-2017 Title I  
Parental Involvement Policy**

**PURPOSE**

E.S.E.A Title I is committed to the belief that all students can learn and acknowledges that schools and parents share a commitment to the educational success of children. We believe that the education of students is a joint responsibility shared with parents. To ensure that the best interests of each student are served in the educational process, we maintain a strong program of communication between home and school must be maintained. We believe that the cooperation of school and home is a vital component in the growth and education of the whole child.

**DEFINITION OF PARENT INVOLVEMENT POLICY**

The Parent Involvement Policy is defined as an ongoing process that encourages the participation of Title I parents in meeting their basic obligation as a child's first educator. This policy will promote a clear dialogue between home and school and support parents as leaders and decision-makers concerning the education of their children at all levels. The Parent Involvement Policy will involve parents and educators in the establishment of educational goals and programs of the district's schools.

**DISTRICT PARENT INVOLVEMENT POLICY COMPONENTS**

In accordance with Title I Part A developed under section 1112 of the Elementary and Secondary Education Act (ESEA), Hanover Area School District will ensure that parents play an integral role in assisting their children's learning by becoming actively involved in the decision making of their children's education. Parents will be involved in the joint development of the Memorial Elementary parental involvement plan under section 1112 of the ESEA, and in the review and improvement process under section 1116 of the ESEA as outlined in the following guidelines of the Title I Parent Involvement Policy:

E.S.E.A Title I will take the following actions to involve parents in the development of its parental involvement plan:

1. At an annual Title I meeting the Memorial Elementary Parent Involvement Policy will be discussed with parents from the Memorial Elementary Title I program. Parents will meet with the Director of Curriculum/Federal & State Programs and Title I

specialist(s) within their school to plan, review and improve the current Parent Involvement Policy. Suggestions and concerns from parents will be addressed.

E.S.E.A Title I will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

2. At the annual meeting parents will be informed of current academic activities implemented within the district's Title I program. Parents can review, critique, and make suggestions to be incorporated into the program. The district will also present to the parents an annual assessment of the academic progress of the Title I as to whether the schools is making adequate yearly progress and/or growth according to the state guidelines. This review will provide information that each school needs to refine the program of instruction to enable children to meet academic performance standards.

The Hanover Area School District will provide the following necessary coordination activities to assist Title I schools in planning and implementing effective parental involvement activities to improve student achievement as required in section 1118 of the ESEA:

3. The district's website will provide access to the Memorial Elementary Title I school building and staff, as well as a Title I main page.
4. E.S.E.A Title I will inform parents of training workshops and conferences designed for them to work with their child at home. Workshop topics focus on helping parents how to work with their children at home to achieve academic standards. The district will pay reasonable and necessary expenses associated with parental involvement activities to enable parents to participate in school-related meetings and training sessions.

E.S.E.A Title I will provide assistance to parents of children served by the school district or school in becoming knowledgeable of the following topics which will be discussed and explained in an understandable format:

- Reading Curriculum
- Monitoring of children's progress
- Working with educators to improve the performance of their child
- Title I program information and guidelines

E.S.E.A Title I will coordinate Title I parent involvement activities with other educational parental activities as stated below:

5. E.S.E.A Title I will, to an extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start and PreK Counts, and other educational programs. The district will encourage and support a cooperative on-going dialogue among parents of children who attend educational programs such as Head Start and PreK Counts.

E.S.E.A Title I will take the following actions to ensure that information related to the school and parent programs, meetings and other activities are sent to parents of participating children in an understandable and uniform format:

6. An annual evaluation of the Title I program effectiveness will be conducted through a survey of the Title I parents. The Title I School-Parent Compact will be explained in detail as to how parents, staff and students will share responsibility for improved student achievement. These compacts will be signed by the Title I specialist, parent/caregiver, and student. Other communications between school and parents will include progress reports, memos and letters, phone conversations, E-mail communications and parent group meetings as needed.

E.S.E.A Title I will use the findings of the Title I program evaluation survey to improve instruction in the following manner:

7. E.S.E.A Title I will use the findings from the Title I annual evaluation survey to plan for the next school year's Title I program. Targeted strategies to increase parental/community involvement and improve Title I students academic achievement will be jointly developed and implemented in the Parent Involvement Policy.

## **ADOPTION**

The E.S.E.A Title I 2016-2017 Parent Involvement Policy has been developed jointly with, and agreed on with parents/caregivers of children participating in Title I Programs. The policy will be discussed, updated, and revised as needed on an annual basis.

For more information contact: Dr. Daphne Pugh, Director of Curriculum/Federal & State Programs/E.S.E.A. Title I Services, Hanover Area School District, 1600 Sans Souci Parkway, Hanover Township, PA, 18706, phone: (570) 831-2313.