

Hanover Area School District
Board of Education
Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706

Board of Education Regular Meeting
Wednesday, June 14, 2017

Board of Education

John J. Mahle, Jr., **President**
Frank Ciavarella
Paul Holmgren, **Vice-President**
Stacy McGovern
Kevin Quaglia, **Treasurer**
Lorraine Heydt, **Secretary**
Dr. Vic Kopko
Joyce Potsko
Joseph Steininger

Attorney Jack Dean, School Solicitor
Attorney William Finnegan, School Solicitor

District Administration

Andrew Kuhl, **Superintendent**
Thomas Cipriano, **Business Administrator**

Board Representatives

John J. Mahle, Jr. • **Wilkes-Barre Area Vocational-Technical School**
Frank Ciavarella • **Luzerne Intermediate Unit 18 School Board**
Paul Holmgren • **Alternate WBAVTS**
Joyce Potsko • **PSBA Legislative Representative**

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

*Hanover Area School District
Board of Education Regular Meeting
Wednesday, June 14, 2017*

APPROVAL OF MINUTES:

It was moved by: _____

Seconded by: _____

To approve the following minutes: *AYES:* _____ *NOES:* _____

- *Regular Meeting of May 4, 2017*
- *Special Meeting minutes of May 24, 2017*

REPORT OF COMMITTEES:

It was moved by: _____

Seconded by: _____

To approve the following reports: *AYES:* _____ *NOES:* _____

- *Luzerne Intermediate Unit 18 Board of Directors Regular Meeting minutes of April 26, 2017.*
- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of May 15, 2017.*

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It was moved by: _____

Seconded by: _____

To approve the following report(s): *AYES:* _____ *NOES:* _____

Superintendent's Report

Hanover Ridge Industrial Park Update *Brent Miles*

Recognition of Students

May Student of the Month
Josselin X. Meyer

June Student of the Month
Dakota Bobita

Federal/State Programs Review

Hanover Area School District
Student Recognition
Board Meeting – May/June, 2017

Student Name	Grade	Nature of Recognition	Presenter	Award
Josselin X. Meyer	12	Student of The Month – May	Mr. Daniel Malloy	HASD Certificate
Dakota Bobita	12	Student of The Month – June	Mr. Daniel Malloy	HASD Certificate

Hanover Area Jr/Sr High School
Monthly Report
May, 2017

Calendar of Events

05/01-02 PSSA-Science
05/03 AP Literature Exam
05/04 AP Government Exam
05/05 Act 80 Day-Prom
05/09 AP Calculus Exam
05/11-13 School Play "Candide"
05/16-17 Keystone Exams Literature/Algebra
05/18-19 Keystone Exams Biology
05/19 End of the Year Dance
05/22 Camp Kresge 7th Grade
05/24 Camp Kresge 7th Grade
05/26 Hawkeye Day, Early Dismissal
05/29 Memorial Day- No School
05/31 Senior Athletic Awards

Staff and Administration

High School Administration – Attended/conducted the following activities:

05/03 Prom Promise Presentation
05/04 School Board Meeting
05/05 Jr./Sr. High School Prom at Irem Temple
05/11 School Play
05/12 School Play
05/13 School Play
05/15 Career Day at Hanover Green
05/17 Career Day at Lee Park
05/19 Jr./Sr. High School End of the Year Dance
05/19 Safe Schools meeting LIU 18
05/25 Math curriculum meeting
Jr./Sr. High School Spring Concert

May- Special Education Events

Mrs. Franks took the Life Skills Class to W-B Public Square Fine Arts Fiesta where the students will utilize public transportation and pay for their own lunches.

Mrs. Yatko and Mrs. Franks went to LIU 18 Field Day at the Wyoming Valley West Stadium in Kingston to promote social interaction and sportsmanship.

Mrs. Pambianco and Mrs. Langan took several students to STEM activities for students with disabilities and social skills.

Curricular Activities

Senior, Josselin Meyer was chosen as **Student of the month for May**
Senior, Dakota Bobita was chosen as **Student of the month for June**

Mrs. Langdon attended Dickinson College May 23 with student Crishna Armstrong for the PA Computer Fair (Graphic Design)

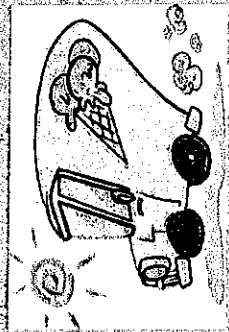
The Leo Club members held a "Dress Down Day" to raise money for the campaign "Slice for Hunger" and donated all proceeds to the campaign.

Mrs. Langdon along with FBLA & Leo club members participated with Habitat for Humanity.

The Leo Club held a dress down day and raised \$710 and have donated to "Slice For Hunger" a local business Dino's Express, WB, Dominic Bousante that delivers pizza and beverages to local shelters in our community.

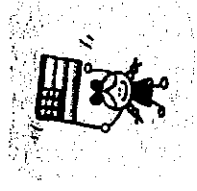







Mr. Sipper and Mr. Dubinski took the 9th grade students to Harrisburg Civil War Museum.

Mrs. Mullery along with several chaperones took all 7th graders to Camp Kresge in White Haven to learn about outdoor education.



Memorial Elementary June Calendar 2017



Monday	Tuesday	Wednesday	Thursday	Friday
<p>5</p>  <p>Talent Show Rehearsal All Day</p>	<p>6</p>  <p>Doors open at 8:20 Approximate Start Time is 8:45 am</p>	<p>7</p> <p>Half Day = 11:30 am Dismissal</p>  <p>6th Grade Moving-Up Ceremony Hanover Area High School Auditorium 6:00—7:00 p.m. Dance @ Memorial 7:30--9:00 p.m.</p>	<p>8</p> <p>Comprehensive Test -- Morning</p>  <p>Math</p> <p>Comprehensive Test -- Morning</p>  <p>AUDITIONS</p> <p>Talent Show Tryouts PM</p> <p>Half Day – 11:30 am Dismissal</p>	<p>June 2</p> <p>Comprehensive Test -- Morning</p>  <p>Science</p> <p>Comprehensive Test -- Morning</p>  <p>AUDITIONS</p> <p>Talent Show Tryouts PM</p> <p>6</p>  <p>SCHOOL'S OUT!</p> <p>Approximate Dismissal time 9:30—9:45 am If students are NOT in school Report Cards can be picked up at the Office 10:30--11:15.</p>

Report Cards for 4th and 5th Grades are NOT mailed by the school. If you would like to receive your child's report card, you may send in a self-addressed stamped envelope for it to be mailed out

or

Pick it up from the Office during the Summer
Monday—Thursday 9:30—12:30 Friday: **CLOSED**

Have a great Summer! ☺

HANOVER AREA SCHOOL DISTRICT MAY 2017

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	L.S. Cyber	L.S./P.S.	TOTAL
HANOVER GREEN	158	176														334
LEE PARK			132	160										7		299
MEMORIAL					156	138	155							1		450
JR./SR. HIGH								188	164	139	151	139	130		11	935
TOTAL	158	176	132	160	156	138	155	188	164	139	151	139	130	7	12	2018

APRIL 2016-2017

TOTAL KINDERGARTEN 158
 TOTAL ELEMENTARY 928
 TOTAL SECONDARY 936
 TOTAL DISTRICT 2022
 TOTAL OUT OF DISTRICT 83
GRAND TOTAL 2105

TOTAL CYBER STUDENTS 63
 TOTAL BEAR CREEK STUDENTS 29

MAY 2016-2017

TOTAL KINDERGARTEN 158
 TOTAL ELEMENTARY 925
 TOTAL SECONDARY 935
 TOTAL DISTRICT 2018
 TOTAL OUT OF DISTRICT 81
GRAND TOTAL 2099

TOTAL CYBER STUDENTS 64
 TOTAL BEAR CREEK STUDENTS 28

HANOVER AREA SCHOOL DISTRICT JUNE 2017

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	L.S.	Cyber	L.S./P.S.	TOTAL
HANOVER GREEN	156	175															331
LEE PARK			131	157										7			295
MEMORIAL					156	137	158								1		452
JR./SR. HIGH								187	164	138	146	137	131		11	13	927
TOTAL	156	175	131	157	156	137	158	187	164	138	146	137	131	7	12	13	2005

MAY 2016-2017

TOTAL KINDERGARTEN	158
TOTAL ELEMENTARY	925
TOTAL SECONDARY	935
TOTAL DISTRICT	2018
TOTAL OUT OF DISTRICT	81
GRAND TOTAL	2099
TOTAL CYBER STUDENTS	64
TOTAL BEAR CREEK STUDENTS	28

JUNE 2016-2017

TOTAL KINDERGARTEN	156
TOTAL ELEMENTARY	922
TOTAL SECONDARY	927
TOTAL DISTRICT	2005
TOTAL OUT OF DISTRICT	81
GRAND TOTAL	2086
TOTAL CYBER STUDENTS	63
TOTAL BEAR CREEK STUDENTS	28

*Hanover Area School District
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GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

1. Approve the 2017-2018 Agreement for Prevention/Education Services between the Hanover Area School District and Wyoming Valley Alcohol and Drug Services, Inc. (Exhibit G-1)

2. Approve the 2017-2018 School/Community Based Services Agreement between the Luzerne County Department of Probation Services and the Hanover Area School District. (Exhibit G-2)

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

1. Approve the following Investment Treasurer Report: (Exhibit F-1)
May 2017

2. Approve the following check register(s): (Exhibit F-2)
May 2017

- | | | |
|----|----------------------------------------------------------------|------------|
| 3. | Sweet, Stevens, Katz & Williams LLP
Invoice #106914 | \$78.00 |
| | Sweet, Stevens, Katz & Williams LLP
Invoice #106915 | \$214.50 |
| | Sweet, Stevens, Katz & Williams LLP
Invoice #106916 | \$292.50 |
| | Sweet, Stevens, Katz & Williams LLP
Invoice #106946 | \$1,534.50 |
| | Pugliese, Finnegan, Shaffer & Ferentino, LLC
Invoice #25614 | \$1,345.50 |
| | Elliott Greenleaf & Dean
Invoice #140268 | \$2,758.01 |

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

4. Accept the proposal of .28 per tax bill processed from RBA Professional Data Systems to prepare the 2017 School Real Estate Tax Bills and Interim Real Estate Tax Bills and 2017 Per Capita Bills.

NOTE: This is the third year we are contracting with RBA.

5. Accept the proposal from Infocon Corporation to print and mail the 2017 School Real Estate and Per Capita Tax Bills.

NOTE: This is the third year we are contracting with Infocon.

6. Send notification that the Hanover Area School District's Notice of its intent to withdraw from the Northeast Pennsylvania School District Health Trust effective June 30, 2018.

7. Re-appoint the following as depositories of the Hanover Area School District Funds, for the period July 1, 2017 to June 30, 2018.

PNC Bank, N.A.
M&T Bank
PLGIT

PSDLAF
Landmark Community Bank
First Keystone Community Bank

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

8. Authorize the adoption by the Board of School Directors of Hanover Area School District of a Resolution authorizing and approving the issuance of one or more series of federally taxable and/or tax-exempt general obligation bonds and/or notes of the School District for the purposes of: (1) currently refunding the School District's outstanding General Obligation Notes, Series A of 2006; (2) currently refunding the School District's outstanding Federally Taxable General Obligation Notes, Series A of 2008; (3) planning, designing, acquiring, constructing, installing, furnishing and equipping of improvements and renovations to facilities of the School District; (4) purchasing capital equipment for use by the School District; (5) additional capital projects of the School District to the extent approved by the Board of School Directors of the School District; and (6) paying the costs and expenses of issuance of the Bonds, all as more fully described in the complete text of the Resolution.

9. Approve the Wilkes-Barre Career and Technical Center Joint Operating Committee 2017-2018 Operating Budget.

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

1. Approve the Final 2017 Graduation List. (Exhibit P-1)

2. Approve the FMLA Leave for Employee #30950, effective May 1, 2017.

3. Approve the FMLA Leave for Employee #31524, effective June 26, 2017.

4. Approve the FMLA Leave for Employee#30636, effective June 30, 2017.

5. Appoint Christian Landmesser as a 4/hour Cleaner at the Junior-Senior High School, pending proper paperwork, effective July 1, 2017.

6. Appoint Amie McKeown as Substitute Per-Diem Cleaner, effective July 1, 2017 at \$10.00/hour.

7. Appoint Catherine Metric as Board Stenographer, at a stipend of \$200 month, beginning July 1, 2017 to June 30, 2018.

8. Appoint _____ as Board Treasurer for the term July 1, 2017 to June 30, 2018.

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

9. Approve the Hanover Area Cheerleading Booster Club to park cars for the 2017-2018 football season.
10. Re-appoint the following Security Officers for the Special Occasions at the Hanover Area School District for the 2017-2018 school year at a rate of \$9.00/hour:

William Slabinski
John Sipper
Steve Gavlick
Chris Marlhold

11. Approve the Transportation Agreement between the Hanover Area School District and Frank J. and Dorothy Ciavarella commencing July 1, 2017 and terminating on June 30, 2022. (Exhibit P-9)
12. Accept the terms and conditions of the 2017 Voluntary Employment Separation Plan ("VESP") for the following full-time Administrators:
13. Accept the terms and conditions of the 2017 Voluntary Employment Separation Plan ("VESP") for the following full-time Teachers:

Susan Katsock	Title I
Christine Shipula	Elementary
Joan Stempin	Mathematics

14. Accept, with regret, the retirement of the following HAEA Teachers, effective at the end of the 2016-2017 school year:

Susan Katsock	Title I
Christine Shipula	Elementary
Joan Stempin	Mathematics

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

15. Appoint/re-appoint the following Extra-Curricular Personnel, as recommended by the Athletic Director, for the 2017-2018 school year:

Amy Remakus	J.V. Cheerleading Coach	\$1,597.00
Carl T. Daubert	Assistant Varsity Cross Country	\$1,350.00
Kenneth J. Daubert	Head Jr. High Cross Country	\$1,878.00
Stacy Malia	Jr. High Field Hockey	\$1,530.00
Susan Smith	Assistant Varsity Field Hockey	\$1,530.00
Drew Devitt	Assistant Varsity Football	\$3,043.00
Jason Majiros	Assistant Varsity Football	\$3,043.00
Robert Stelma	Assistant Varsity Football	\$3,043.00
Richard Gavlick	Junior High Head Football	\$2,689.00
Bernie Stelma	Assistant Varsity Football	UNPAID
Ian Scheffler	Assistant Varsity Football	UNPAID
James Lukachinsky	Assistant Varsity Boy Soccer	\$2,011.00
Ian Scheffler	Co-Weightlifting	\$2,259.00
Bernie Stelma	Co-Weightlifting	\$2,259.00
Emily Zagani	Assistant Girls Volleyball	\$1,530.00
Elbros Samkough	Assistant Girls Volleyball	UNPAID
Joe Tattersall	Assistant Girls Volleyball	UNPAID
Jessica Hornlien	Assistant Girls Volleyball	UNPAID

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NEW BUSINESS:

OLD BUSINESS:

FUTURE MEETINGS:

June Final Budget Meeting	TBA
August Work Session	TBA
August Regular Meeting	TBA