

**Hanover Area School District
Board of Education
Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706**

**Board of Education Work Session and Regular Meeting
Tuesday, February 6, 2018**

Board of Education

**John J. Mahle, Jr, President
Kevin Quaglia, Secretary
Frank Ciavarella
Stacy McGovern
Rick Stevens**

**Paul Holmgren, Vice-President
Joyce Potsko, Treasurer
Dr. Vic Kopko
Joseph Steininger**

**Attorney Jack Dean, School Solicitor
Attorney William Finnegan, School Solicitor**

District Administration

**William Jones, Superintendent
Robert Kachurak, Business Administrator**

Board Representatives

Frank Ciavarella	• Luzerne Intermediate Unit 18 School Board
Joyce Potsko	• PSBA Legislative Representative
John J. Mahle, Jr.	• Wilkes-Barre Area Career & Technical Center
Paul Holmgren	• Alternate WBACTC

**Hanover Area School District
Board of Education Regular Meeting
Tuesday, February 6, 2018**

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by: _____

Seconded by: _____

To approve the following minutes and accept the following reports:

AYES: _____ NOES: _____

- *Regular Meeting of January 9, 2018*
- *Luzerne Intermediate Unit #18 Board of Directors Regular Meeting minutes of December 20, 2017.*
- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of January 22, 2018.*

*Hanover Area School District
Board of Education Regular Meeting
Tuesday, February 6, 2018*

It was moved by: _____

Seconded by: _____

To approve the following report(s)/actions(s): AYES: _____ NOES: _____

Superintendent's Report

RECOGNITION

January Student of the Month
John Masur

Federal/State Programs Review

**Hanover Area School District
 Student Recognition
 Board Meeting – January, 2018**

Student Name	Grade	Nature of Recognition	Presenter	Award
John Masur	12	Student of The Month – Jan	Mr. Daniel Malloy	HASD Certificate

Hanover Area Jr/Sr High School
Monthly Report
January, 2018

Calendar of Events

01/02 Christmas Break- No School
01/12 Senior Presentations
Teacher-In-Service
9th & 10th Grade Semi-Formal
01/15 Martin Luther King, Jr. Day- No School
01/16-17 No School – Snow Days
01/24 End of 2nd Quarter
01/31 Report Cards distributed

Administration and Staff

High School Administration – Attended/conducted the following activities:

01/01 No School Christmas Break
01/02 No School Christmas Break, Attended meeting for district bond
01/08 Conducted Senior Class meeting
01/09 Attendance meeting, Board meeting work session/regular meeting, attended Girls Varsity basketball game vs. Lake Lehman, participated in guidance meeting with medico industries
01/10 District Administration meeting, math curriculum meeting, conducted 2hr Senior project In Service
01/11-12 Superintendents academy at PASA Headquarters in Harrisburg
01/12 Chaperoned 9th/10th grade semi formal at Genetti's, Senior Project Presentations
01/18 Attended Confidential/ Act 93 meeting
01/19 Meeting with contractors and assessed video camera placement for High School and Memorial School
01/23 339 Compliance meeting at LIU, Attended Boys Varsity basketball game vs Holy Redeemer
01/25 Girls Varsity basketball game vs MMI, Conducted Scheduling meeting with Guidance staff
01/28 Football banquet at Woodlands Resort
01/29 Senior Class meeting, Participated in Children's Produce Market, Conducted Math curriculum/scheduling meeting
01/30 Attended CSIU School setup/course request training

Special Education Department:

1/26/18 Mrs. Franks and Mrs. Yatko took the Life Skills students to the movies and lunch. The children went on a tour of the theater and learned about employability.

1/31/18 Mrs. Anthony brought her therapy dog to visit the Life Skills classrooms.



February 2018

Memorial Elementary Board Report

Ann Marie Kochuba-Mantione/Faculty/Staff

January 1st 2018 - New Year's Day - No School

January 3rd 2018 - Regular School Schedule Resumes

January 3rd 2018 - Attendance Meeting MEM/Dr. Greenfield

January 9th 2018 - 4th Grade Coast Guard Program

January 10th 2018 - Administrative Meeting

January 11th 2018 - Safe School Meeting

January 12th 2018 - IN-SERVICE - NO School for students

January 15th 2018 - No School - Observance of Martin Luther King, Jr. Day

January 16th 2018 - SNOW DAY

January 17th 2018 - SNOW DAY

January 18th 2018 - 2 hr. delay

January 18th 2018 - PTA/Principal 6th Grade Field Trip Meeting

January 19th 2018 - Administrative Curriculum/Scheduling Meeting at Memorial

January 23rd 2018 - 339 Career Readiness Training - IU 18

January 24th 2018 - 5th Grade Coast Guard Program

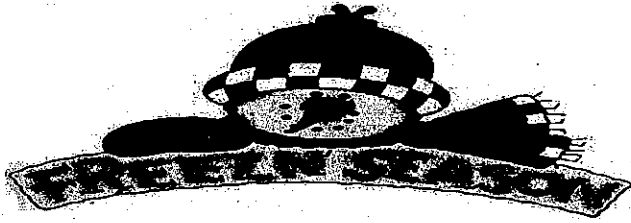
January 25th 2018 - Career Wax Museum Guidance/6th Grade Teachers 339 Project

January 26th 2018 - Child Study - Memorial

January 30th 2018 - SAIP Attendance Meeting - Memorial Elementary

January 31st 2018 - 6th Grade Coast Guard Program

January 31st 2018 - Memorial Intervention Team Meeting



- February 2nd 2018 - Groundhog Day**
- February 2nd 2018 - 339 Career Readiness Team Meeting**
- February 2nd 2018 - SAP K-6th Grade Meeting - Memorial**
- February 5th 2018 - PTA Sanitary Bakery Start Date**
- February 5th 2018 - Elementary Attendance Meetings @HS**
- February 6th 2018 - IU 18 Training - SAP**
- February 6th 2018 - Hanover Area Work Session/School Board Meeting**
- February 7th 2018 - Memorial PTA Meeting - 6:30 p.m. - CAF**
- February 9th 2018 - PTA Fundraiser - Vino's Due**
- February 12th 2018 - RIF Distribution**
- February 12th 2018 - Administrative Curriculum/Scheduling Meeting @ Memorial**
- February 13th 2018 - PTA Student Winners - Lunch w/Memorial Principal & Guidance Counselor**
- February 14th 2018 - Valentine's Day**
- February 14th 2018 - PTA Valentine's Day Classroom Treat**
- February 14th 2018 - Administrative Meeting**
- February 15th 2018 - Memorial Parent Conferences - 6:00 p.m.**
- February 16th 2018 - Act 80 Full Day In-Service Faculty/Staff - NO School for students**
- February 19th 2018 - President's Day - NO School**
- February 19th 2018 - PASA 2/19-4/13 Assessment Window**
- February 21st 2018 - PTA Sanitary Bakery End**
- February 22nd 2018 - Washington's Birthday**
- February 23rd 2018 - School Wide Positive Behavior Classroom Celebrations/February Birthday Celebrations/Memorial SWPB Reward Dress Down**
- February 27th 2018 - Career Day - 339 Project - 4th -6th Grade**

Memorial Elementary February 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 Groundhog Day	3
4	5 PTA Fundraiser Sanitary Bakery Start Date	6 Hanover Area Work Session/School Board Meeting	7 Memorial PTA Meeting 6:30 p.m. Cafeteria	8	9	10
11	12 RIF Distribution Lincoln's Birthday	13 PTA Fundraiser Pittston Popcorn/Candy Start Date	14 Valentine's Day PTA Valentine Classroom Treat Ash Wednesday	15 Memorial Parent Conferences 6:00 p.m.	16 Act 80 - Full Day In-Service for Faculty/Staff NO School for Students	17
18	19 President's Day NO School	20	21 Memorial Spring Photos - Lyons Photography PTA Fundraiser Sanitary Bakery End Date	22 Washington's Birthday	23 SWPB Classroom Reward Celebrations/Memorial Dress Down Day/February Birthday Celebrations	24
25	26	27 Career Day 4th-6th Grade	28			

Memorial Elementary

March 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
	PTA Fundraiser Pittston Popcorn/Candy End Date	Kindergarten Registration Hanover Area Work Session/School Board Meeting	Kindergarten Registration	5th Grade Field Trip to Career & Technical School w/Guidance Counselor	Memorial Easter Bunny Photos Lyons Photography LP PTA Sanitary Bakery Delivery Day	Annual Breakfast w/Easter Bunny Breakfast & Title I Reading Event K-6th Grade 9:30 a.m. @ HS
11	12	13	14	15	16	17
Daylight Saving Time Begins						St. Patrick's Day
18	19	20	21	22	23	24
		Spring Begins			SWPB Classroom Reward Celebrations/Memorial Dress Down Day/March Birthday Celebrations	
25	26	27	28	29	30	31
Palm Sunday	PTA Fundraiser Pittston Popcorn/Candy Delivery Date		In-Service Full Day Faculty/Staff NO School for students	NO School	No School Good Friday Passover	

HANOVER AREA SCHOOL DISTRICT JANUARY 2018

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	L.S.	L.K.S	TOTAL
HANOVER GREEN	139	159														298
LEE PARK			164	137										4		305
MEMORIAL					154	147	133							10		444
JR./SR. HIGH								167	190	156	144	151	144		10	962
TOTAL	139	159	164	137	154	147	133	167	190	156	144	151	144	14	10	2009

DECEMBER 2017-2018

TOTAL KINDERGARTEN 139
 TOTAL ELEMENTARY 903
 TOTAL SECONDARY 950
 TOTAL DISTRICT 1992
 TOTAL OUT OF DISTRICT 94
 GRAND TOTAL 2086

TOTAL CYBER STUDENTS 63
 TOTAL BEAR CREEK STUDENTS 23

JANUARY 2017-2018

TOTAL KINDERGARTEN 139
 TOTAL ELEMENTARY 908
 TOTAL SECONDARY 962
 TOTAL DISTRICT 2009
 TOTAL OUT OF DISTRICT 93
 GRAND TOTAL 2102

TOTAL CYBER STUDENTS 67
 TOTAL BEAR CREEK STUDENTS 21

*Hanover Area School District
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Tuesday, February 6, 2018*

GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Approve the Second and Final reading of the following School Board Policy:
(Exhibit G-1)

Policy # 204 Attendance

2. Amend the 2017-2018 school calendar as follows:

1st make-up day Wednesday, June 6, 2018

2nd make-up day Thursday, June 7, 2018

3rd make-up day Friday, June 8, 2018

Wednesday, March 28, 2018 will be an Act 80 Full Day – No school for students

Friday, May 4, 2018 will be a Teacher In-Service Day – No School for Students

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Ratify the following PNC check register(s): (Exhibit F-1)
December 29, 2017 to January 30, 2018

2. Approve the PNC check register of. (Exhibit F-2)
January 31, 2018

3. Approve the following Treasurer reports:(Exhibit F-3)
December 2017 for the General Fund, Payroll, and Capital Projects

4. Elliott Greenleaf & Dean \$2,095.32
December 2017
Invoice # 143294

5. Pugliese, Finnegan, Shaffer & Ferentino LLC \$136.50
January 2018
Invoice # 26358

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

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6. Motion to authorize the proper officers of the Board of School Directors of the Hanover Area School District, Luzerne County, Pennsylvania, of to petition the Court of Common Pleas of Luzerne County for permission to fund unfunded debt in the amount of not to exceed \$7,250,000.00 to refinance current outstanding Tax Anticipation Note; authorizing incidental action; and repealing inconsistent resolutions as per resolution Exhibit F-6.

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Accept the resignation of Ashlie Swartley as cleaner position #4 at the Junior-Senior High School.

2. Appoint Ashlie Swartley as a Substitute Per-diem cleaner at a rate of \$10.00/hour.

3. Appoint Jennifer Hartley to cleaner position #7, at the Junior-Senior High School, at a rate of \$10.00/hour, as per the HAESPA contract.

4. Approve Shannon Grant, Elementary Teacher to take a Maternity Leave beginning on February 27, 2018 until approximately April 23, 2018. Shannon will be using her accumulated leave for the absence. (Exhibit P-4)

5. Accept the resignation of Loretta Rey, Paraprofessional, effective January 19, 2018. (Exhibit P-5)

6. Appoint Ryan Novak as a Substitute Per-diem Paraprofessional at a rate of \$10.00/hour, no benefits, effective February 7, 2018.

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

7. Appoint/re-appoint the following Extra-Curricular Personnel, as recommended by the Athletic Director, for the 2017-2018 school year:

Katherine Healey	Head Softball	\$3,348.00
Victoria Groff	Head Jr. High Softball	\$2,145.00
Gary Williams	Asst. Varsity Softball	UNPAID
Mike Zapotoski	Head Baseball	\$3,348.00
Kyle Kreitzer	Asst. Varsity Baseball	\$2,145.00
Cory Koons	Head Jr. High	\$2,145.00
Mike Wills	7 th & 8 th Grade Baseball	\$1,700.00
William Kane	Head Boys Volleyball	\$3,123.00
Joseph Tattersall	Asst. Varsity Boys Volleyball	\$1,530.00
Elbros Samkough	Asst. Boys Volleyball	UNPAID
Al Weston	Head Varsity Track & Field	\$3,348.00
Carl Daubert	Asst. Varsity Track & Field	\$2,011.00
Kenneth Daubert	Asst. Varsity Track & Field	UNPAID

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NEW BUSINESS:

OLD BUSINESS:

PUBLIC COMMENTS:

FUTURE MEETINGS:

March Work Session	Tuesday, March 6, 2018
March Regular Meeting	Tuesday, March 6, 2018