

***Hanover Area School District
Board of Education
Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706***

***Board of Education Work Session and Regular Meeting
Tuesday, May 1, 2018***

Board of Education

John J. Mahle, Jr, President
Kevin Quaglia, Secretary
Frank Ciavarella
Stacy McGovern
Rick Stevens

Paul Holmgren, Vice-President
Joyce Potsko, Treasurer
Dr. Vic Kopko
Joseph Steininger

Attorney Jack Dean, School Solicitor
Attorney William Finnegan, School Solicitor

District Administration

William Jones, Superintendent
Robert Kachurak, Business Administrator

Board Representatives

Frank Ciavarella	• Luzerne Intermediate Unit 18 School Board
Joyce Potsko	• PSBA Legislative Representative
John J. Mahle, Jr.	• Wilkes-Barre Area Career & Technical Center
Paul Holmgren	• Alternate WBACTC

*Hanover Area School District
Board of Education Regular Meeting
Tuesday, May 1, 2018*

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by: _____

Seconded by: _____

To approve the following minutes and accept the following reports:

AYES: _____ NOES: _____

- *Regular Meeting of April 3, 2018*

- *Special Meeting of April 12, 2018*

- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of March 19, 2018.*

- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of April 6, 2018.*

- *Luzerne Intermediate Unit Board of Directors Regular Meeting minutes of March 28, 2018.*

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It was moved by: _____

Seconded by: _____

To approve the following report(s)/actions(s): AYES: _____ NOES: _____

Superintendent's Report

RECOGNITION

April Student of the Month
Hope Willis

Federal/State Programs Review

Hanover Area School District
Student Recognition
Board Meeting – April, 2018

Student Name	Grade	Nature of Recognition	Presenter	Award
Hope Willis	12	Student of The Month – April	Mr. Daniel Malloy	HASD Certificate

Hanover Area Jr/Sr High School
Monthly Report
April 2018

Calendar of Events

04/04 Reality Fair
04/06 Career Fair
04/10 3rd Quarter Ends
04/13 Domestic Violence Center Presentation
04/16 Produce Market
Law Day at Wilkes University
04/18 Report Cards Distributed
04/26 Honor Society Induction
04/30 College Fair at King's College

Administration and Staff

High School Administration – Attended/conducted the following activities:

04/03 School Board Meeting
04/04 Conducted Staff PSSA/Keystone proctor training
Held Reality fair for upperclassmen at the High School
04/06 PSSA pep rally for 7th/8th grade students
Honored monthly attendance winners by grade level
04/09 Attended Young Scholarship meeting
04/10 End of 3rd Quarter
ELA PSSA testing
04/11 ELA PSSA testing
04/12 ELA PSSA testing
PSAT testing conducted
04/13 Walk through visit for metal detectors at Dallas High School
Attended 339 Guidance meeting
PM Voluntary Staff meetings
04/16 CEO food Pantry at Jr/Sr High School
04/17 Math PSSA testing
04/18 Math PSSA testing
04/19 Meeting with Athletic Director for end of year activities
Wyoming Area visit for Credit Union branch
Liaison meeting
04/20 Department Head meeting
04/23 Conducted “run, hide, fight” training for staff
04/24 Meeting with AV provider for graduation services
Science PSSA testing
04/25 Science PSSA testing
04/26 Conducted “run, hide, fight” training for students
04/26 Honor Society Inductions
04/27 Guidance meeting
International Thesbian Society induction ceremony
Training for metal detectors conducted

Special Education Department:

4/12/18 Students in the Life Skills class with Mrs. Franks went to Price Chopper and Grotto Pizza. Skills addressed on this trip include: money management, nutrition, budgeting, ordering food and comparing items when shopping.

4/24/18 Mrs. Yatko and the students in her Life Skills class attended the show, "Huck and Tom and the Mighty Mississippi", as part of the Young People Theater Series, at the Kirby Center.

4/24/18 Mrs. Soucy, along with 11th and 12th grade learning support students, attended the Career Fair at Genetti's in Wilkes-Barre.

4/26/18 Mrs. Franks and Mrs. Yatko took their classes to the Real Academy to learn about employability and daily living skills. Students went to McDonald's for lunch to practice ordering food and socialization skills. Finally, they went to Hamilton Park for practice with fine and gross motor skills.

4/27 Mrs. Franks and Mrs. Yatko had their students participate in an "Anything Goes" event, which was hosted by the Key Club.

4/30/18 Mrs. Gorham chaperoned a group of 11th and 12th grade learning support students as they attended an event, Transition to Adulthood, at King's College. Practical skills were addressed at the event, such as banking, buying a car and getting an apartment.

Curricular Activities

Mrs. Langdon attended Hershey, PA April 8th through the 11th with 10 students for the PA Future Business Leaders of America State Competition.

The students were among 5,000 other students throughout the state.

Congratulations to the following students who attended FBLA state competition:

Jared Stefanowicz National Qualifier Category Securities & Investments, 3rd Place

Angela Croop 5th Place Microsoft Word

Andy XU 5th Place Computer Problem Solving

Henry McNair, Modu Jansen, Andrew Morgan top 15, category Sports Management

Alysha Dennis, Jake Finn, Devin Senk for placing in the top 15 category Entrepreneurship

Mr. Lussier -Troupe 8619 of the International Thespian Society held its first induction ceremony on 27 April 2018. Fourteen student members were inducted. The International Thespian Society has as its aim the advancement of excellence in educational theatre and the continuing enrichment of theatre arts and their appreciation worldwide.

April 2018 Guidance: Coordination of PSSA testing materials, schedule and staff training:
Amy Mullery

On Wednesdays in March and April, an instructor from TRIO/SPARC met with students enrolled in SAT Prep to go over the Math skills needed for the test.

April 3: **Michelle Zapotoski** completed day 2 of Safety Care training at the LIU 18

April 4: **Michelle Zapotoski** coordinated a "Reality Fair" for the juniors. Students chose a "career" and went through the fair to paying bills and budgeting their money. Volunteers from the local credit unions spent two hours at the high school to educate the students on financial responsibility. Pictures can be found on the school's website.

April 6: 10th grade students attended a Career Fair at Pittston Area. Staff in attendance were **Michelle Zapotoski, Nicole Hummer, and Maureen Peterman**. Transportation costs were provided by CareerLink.

April 9: Members of the Young Scholarship Committee met to determine the 3 recipients of the Young Scholarship; which is 3 awards at \$5,000 each. Award recipients will be notified at Academic Awards on May 30th.

April 11: **Mr. Malloy and Michelle Zapotoski** attended a presentation given at Impact Leadership by **Ms. Healey and Mr. Daubert**.

April 12: The PSATs were given to 10th grade students enrolled in SAT prep. The test was proctored by **Michelle Zapotoski and Jill Pientka**.

April 13: The Domestic Violence Center met with the 11th and 12th grade students to discuss Health Relationships. Photos can be found on the school's website.

April 13: The 339 Career Advisory Council met to discuss the K-12 career programs in place and future goals.

April 16: Students in grades 10-12 attended "Law Day" at Wilkes University.

April 17-30: Students in grade 11 participated in the Job Shadowing program.

April 18: **Michelle Zapotoski and Diane Mazur** attended a webinar on Career Readiness Benchmark Tracking with CSIU.

April 19: A presentation was given to Biology I and Biology II students by Lt. Kaster from Wilkes to 11/12 grade students about Environmental Engineering.

April 20: **Michelle Zapotoski and Desiree Bannon** attended a College Ready Math meeting at Luzerne County Community College.

April 20: Students in grade 11 attended an "Earth Day" program at Wilkes University. Transportation was provided by Wilkes.

April 20: **Nicole Hummer** ran a Social Skills group for students in grades 9-12.

April 30: The Juniors attended a College Fair at King's college; the students were chaperoned by **Michelle Zapotoski and Nicole Hummer**.

Student Council events for the 2017-2018 school year:

- August: Welcomed to our school all of the new 7th graders by putting inspirational, welcoming quotes in their lockers
- September: Membership Drive
Assisted parents with Meet the Faculty Night
Adopt A Highway (clean up litter in the Industrial Park)
- October: Wish Month Slips during Homecoming Week- Students, faculty and staff are asked to make a "wish" that might come true during "Wish Month" (February)
Safe Night Out - made donation to Red Cross for hurricane victims
- November: Veterans' Day Assembly
Officers attended State Conference (PASC)
Gertrude Hawk Fundraiser
Giving Tree - collect gloves, mittens, hats, etc for children in need at Hanover Green
- December: Cookie Walk
- January: Half Doughnut Day - teachers each given a half of a doughnut to celebrate the half-way point, the 90th day of school
- February: Wish Month wishes granted
- March: Student Council members go to District 9 Conference
3rd Annual Indoor Yard Sale/Vendor Fair - donations taken at the door for the Ashley Food Bank as well
- April: Anything Goes - for students in Mrs. Yatko's and Mrs. Franks' classes
Adopt A Highway - Industrial Park
Officer Elections
- May: Senior Student Council Scholarship Dress Down - 4th annual scholarship, seniors can dress in the college/military branch attire to which they are going
Anything Goes - grades 9-12 in the gym
New Officer training
- June: Annual Knoebel's Trip for active members
New Officer meeting to plan events for next school year
- Summer: Possibly three candidates will be going for a week to PASC Summer Gold Camp at Susquehanna University for leadership training

Respectfully submitted,
Joseph Dubinski
Advisor

*Hanover Area School District
Board of Education Regular Meeting
Tuesday, May 1, 2018*

GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Authorize "Hawkeye Day" on Friday, May 25, 2018. (Exhibit G-1)

2. Adopt the Resolution, dated May 1, 2018, Opposing ESA Voucher Programs (SB2), as per Exhibit G-2.

3. Approve the request of the Hanover Township Fire Department to use the parking lots at the High School and Memorial Elementary on June 23, 2018 for a Fireman's Convention. (Exhibit G-3)

4. Approve the Hanover Area Mini-Hawks-Youth Football and Cheerleading to use the Hanover Area Jr./Sr. Gymnasium as an alternate indoor facility in the event of inclement weather on September 29, 2018 for the WWYFC Conference Cheer Competition. (Exhibit G-4)

5. Approve the Hanover Area Mini-Hawks Youth Football and Cheerleading to use the Hanover Memorial Stadium on September 2nd, 9th, 23rd, October 7th, and 14, 2018 for Mini Hawks games for the 2018 Season. (Exhibit G-5)

6. Approve the Power Scholars Academy Summer Program School Agreement between the Hanover Area School District and the Wilkes-Barre Family YMCA beginning Monday, June 18, 2018 and ending on Friday, July 27, 2018. (Exhibit G-6)

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GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

7. Approve the Medical Services agreement between the Hanover Area School District and Geisinger Clinic for a period of three (3) years, beginning May 1, 2018.

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Ratify the following PNC check register(s): (Exhibit F-1)
March 28, 2018 to April 24, 2018
2. Approve the PNC check register of. (Exhibit F-2)
April 25, 2018
3. Approve the following Treasurer reports: (Exhibit F-3)
2018 for the General Fund, Payroll, and Capital Projects
4. Elliott Greenleaf & Dean \$3,646.27
March 2018
Invoice # 145018
5. Pugliese, Finnegan, Shaffer & Ferentino LLC \$546.00
April 2018
Invoice # 264174
6. Authorize the District to coordinate with Borton-Lawson Engineering, Inc. to prepare and solicit bids for the Chiller Replacement at the Junior-Senior High School according to the specs recommended by Borton-Lawson.

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It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

7. Approve submission of PlanCon Project Refinancing of General Obligation Bonds, Series A of 2018 and Federally Taxable General Obligation Bonds, Series B of 2018. (Exhibit F-7)

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Approve the request of Carl Daubert, Social Studies Teacher and Joanne Osborne, English Teacher, to take 12th Grade Social Studies and AP Literature Classes to Washington D.C. in May 2018. No cost to the district. (Exhibit P-1)

2. Accept, with regret, the Letter of Intent to Retire from Mary Ann Mack, Speech Teacher, in June 2018 as per Exhibit P-2.

3. Accept, with regret, the Letter of Intent to Retire from Sylvia Zula, Instructional Aide, in June 2018 as per Exhibit P-3.

4. Approve the tentative 2018 Graduation List. The final list of graduates will be conferred on June 13, 2018. (Exhibit P-4)

5. Approve the request of Judy McGavin, Confidential Secretary to take June 18th to June 22, 2018 off as Unpaid Days. (Exhibit P-5)

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It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

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6. Appoint/re-appoint the following Extra-Curricular Personnel, for the 2017-2018 school year:

Kelly Rine	Assistant Jr. High Track	\$1,478.00
John Paprota	Assistant Track	UNPAID
Chris Thompson	Assistant Varsity Track	UNPAID
Sheldon Richards	Assistant Varsity Track	UNPAID
Marissa Metric	Assistant Varsity Track	UNPAID
Jennifer Paull	Asst. Varsity Softball	\$2,145.00

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NEW BUSINESS:

OLD BUSINESS:

PUBLIC COMMENTS:

FUTURE MEETINGS:

June Work Session Tuesday, June 12, 2018

June Regular Meeting Tuesday, June 12, 2018