

***Hanover Area School District
Board of Education
Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706***

***Board of Education Work Session and Regular Meeting
Thursday, June 21, 2018***

Board of Education

John J. Mahle, Jr, President
Kevin Quaglia, Secretary
Frank Ciavarella
Stacy McGovern
Rick Stevens

Paul Holmgren, Vice-President
Joyce Potsko, Treasurer
Dr. Vic Kopko
Joseph Steininger

Attorney Jack Dean, School Solicitor
Attorney William Finnegan, School Solicitor

District Administration

William Jones, Superintendent
Robert Kachurak, Business Administrator

Board Representatives

Frank Ciavarella	• Luzerne Intermediate Unit 18 School Board
Joyce Potsko	• PSBA Legislative Representative
John J. Mahle, Jr.	• Wilkes-Barre Area Career & Technical Center
Paul Holmgren	• Alternate WBACTC

*Hanover Area School District
Board of Education Regular Meeting
Thursday, June 21, 2018*

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by: _____

Seconded by: _____

To approve the following minutes and accept the following reports:

AYES: _____ NOES: _____

- *Regular Meeting of May 1, 2018*
- *Special Meeting of May 22, 2018*

- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint
Operating Committee minutes of May 2, 2018.*

*Hanover Area School District
Board of Education Regular Meeting
Thursday, June 21, 2018*

It was moved by: _____

Seconded by: _____

To approve the following report(s)/actions(s): AYES: _____ NOES: _____

Superintendent's Report

RECOGNITION

American Chemical Society Regional Winner
Joseph Rowley

May Student of the Month
Henry McNair

June Student of the Month
Alexa Graboske

Federal/State Programs Review

**Hanover Area School District
Student Recognition
Board Meeting – June, 2018**

Student Name	Grade	Nature of Recognition	Presenter	Award
Joseph Rowley	10	American Chemical Society Regional Winner	Dr Holodick-Reed	Certificate of Recognition
Henry McNair	12	Student of the Month - May		
Alexa Graboske	12	Student of the Month - June		

Hanover Area Jr/Sr High School
Monthly Report
May, 2018

Calendar of Events

- 05/01 School Board Meeting
Conducted Bus Evacuation Drills
- 05/02 ASVAB Testing
- 05/03 Prom Pledge
District Administration Meeting
- 05/04 Jr/Sr Prom
- 05/09 English AP Exam
- 05/10 American Government AP Exam
- 05/15-18 Keystone Exams
- 05/21 Children's Produce Market
- 05/25 Hawkeye Day – Early Dismissal
- 05/28 Memorial Day – No School
- 05/29 Senior Athletic Awards
- 05/30 Senior Academic Awards

Staff and Administration

High School Administration – Attended/conducted the following activities:

- 05/03 Prom Promise Presentation
- 05/04 Chaperoned Jr/Sr Prom at Irem Temple
- 05/07 Conducted Staff Keystone training
Meeting with Athletic Director for Athletic Awards Ceremony
- 05/08 Scheduling meeting with Guidance Staff
- 05/09 Met with Guidance Staff for Academic Awards Night
- 05/10 Safe Schools meeting
- 05/11 Webinar with CSIU for scheduling
- 05/15 Keystone Exams - Literature and Biology
- 05/16 Keystone Exams - Literature and Biology
- 05/17 Keystone Exams – Algebra
- 05/18 Keystone Exams – Algebra
School Play “Lend me a Tenor”
- 05/19 School Play “Lend me a Tenor”
- 05/21 CEO Food Pantry
- 05/22 CSIU Webinar – Keystone Accountability
- 05/23 Gateway Program Meeting
Staff Liaison Meeting
- 05/24 Departmental Head Meeting
CSIU Webinar
- 05/25 Hawkeye Day
- 05/28 No School – Memorial Day
- 05/29 Guidance meeting – Athletic Awards
- 05/30 Academic Awards
- 06/01 Spring Concert
Blood Drive
- 06/08 Cap & Gown Pictures
- 06/11 Senior Luncheon
Underclassmen Breakfast
Early Dismissal

06/12 School Board Meeting
Graduation Practice
Senior Outing
Early Dismissal
06/13 Graduation Practice
Graduation
Early Dismissal
Last Student day
06/14 Last Day for Staff
06/19 Summer School registration Hanover Cyber/Hanover Special Education
06/20 Summer School registration
06/25-28 WBA Summer School registration
06/28 Leggett & Platt alternative evacuation inspection

May- Special Education Events

5/7/18 Theresa Klein, a representative from Luzerne County Probation, completed a presentation for students in class with Mrs. Soucy and Mrs. Gorham.

5/14/18 A speaker from the Victims Resource Center conducted a presentation on "Good Touch, Bad Touch" to the students in the Life Skills classes.

5/14/18 Students in class with Mrs. Franks and Mrs. Yatko held a retirement party for Mr. Pat, our beloved physical therapist. Students made snacks and cards to present to Mr. Pat.

5/15/18 The 3rd annual Life Skills classes Vs. Lady Hawkeyes softball game and cookout were held. Mrs. Healey, Mrs. Franks and Mrs. Yatko participated in this event.

5/17/18 Mrs. Franks took students in her Life Skills class on an LCTA bus to the Fine Arts Fiesta.

5/22/18 and **5/23/18** A representative from the Victims Resource Center conducted a Cyber Bulling Presentation for students in class with Mrs. Gorham, Mrs. Langan and Mrs. Soucy.

5/24/18 Both Life Skills classes participated in Field Day at Wyoming Valley West Stadium. The LIU 18 sponsored the event.

5/24/18 Mrs. Langan took students in grades 9-11 to the Fab Lab at King's College. The Office of Vocational Rehabilitation held this event.

Curricular Activities

Senior Honor Society named the 2018-19 Officers:

Advisor –	Mrs. Domzalski
President	Emilie Bobos
Vice-President	Kyle Bohlin
Secretary	Taylor Coleman
Treasurer	Joseph Rowley

The people listed below will be doing two presentations for Mr. Francis' Calculus and Statistics classes along with Mr. Rine's 3rd period honors physics class on May 23rd. They will be covering job/internship possibilities as well as real world use cases for Stat, Calculus and Physics.

ON Semiconductor
125 Crestwood Drive
Mountaintop, Pa 18707

Francis Rogan (Statistician)
Shane Otto (Device Engineer)
Robert Baran (Engineer)
Steven Willson (Human Resources)

Mr. Daubert and **Mrs. Osborne** took the Seniors in the AP Gov. and Literature, and Modern U.S. History classes on a tour of Washington DC. The group explored the Smithsonian's American History, Natural History and Air and Space Museums, as well as the Holocaust Museum. They finished the long day with a walking tour that included the Washington Monument, The WWII Memorial, the Reflection Pool, Vietnam and Korean War Memorials and the Lincoln Memorial.

Mrs. Langdon and members of the Leo Club assisted the Lions Club with removal of trash at the crossroads in Hanover Twp.
Members of the Leo Club assisted with the monthly Childrens' Food Produce Market
Members of the Leo Club donated to St. Vincents Soup Kitchen



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FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

FOR IMMEDIATE RELEASE

Contact:

Meghan Carnevale
Senior Director of Mission Advancement & Marketing
GREATER SCRANTON & WILKES-BARRE FAMILY YMCAs
570-828-3113, mcarnevale@greaterscrantonyymca.org

Power Scholars Academy Accepting Registrations for a Second Year Free Fun Summer Learning Program a Partnership between School Districts, YMCA

WILKES-BARRE, PA, 5/08/2018 – In partnership with BELL (Building Educated Leaders for Life) and the YMCA of the USA, the Wilkes-Barre Family YMCA is proud to offer for the second year Power Scholars Academy™ (PSA) to elementary students at the Wilkes-Barre and Hanover Area School Districts this summer. The program's goal is to increase students' academic success and boost self-confidence, while also engaging families in the education process.

Studies show that without access to summer learning activities such as camp, travel, and visits to libraries and museums, children from low-income environments can experience significant summer learning loss, also known as the "Achievement Gap". Over time, these children continue to lose ground and by fifth grade, many are two to three school years behind their peers.

PSA is a free six week summer learning program designed to help advance students' academic achievement through a full day of challenging math and reading instruction; arts, science, technology and engineering enrichment activities; community and career exploration; and a healthy breakfast and lunch. It halts summer learning loss, helps students enter school in the fall ready to learn, and improves overall development, academic performance and graduation rates. Students who successfully participate can expect one to three month gains in math and reading over the summer. Activities like music, dance, yoga and weekly field trips also make the summer fun and memorable.

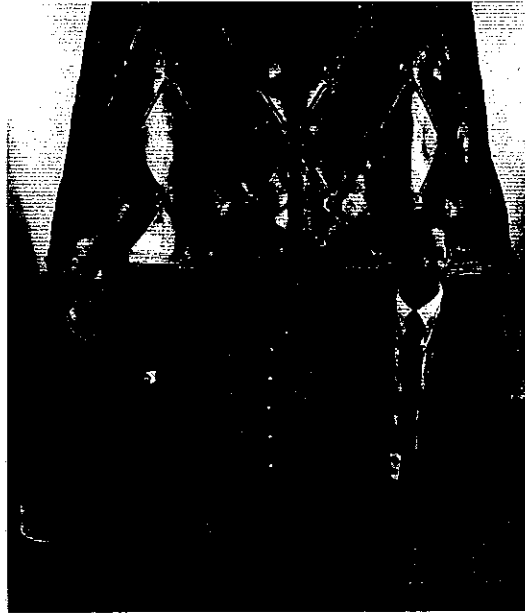
This summer, the Wilkes-Barre Family YMCA will scale PSA, offering the program to double the amount of students served in 2017; the 2018 program will serve up to 240 students at the Wilkes-Barre Area School District (specifically, at the Dr. David W. Kistler Elementary School serving students in grades K-4) and up to 120 students at the Hanover Area School District (specifically, at the Jr. Sr. High School serving students in grades 3, 4 and 5). The program will run at the Wilkes-Barre Area School District, the program will run from June 25th through August 3rd and at the Hanover Area School District, June 18th through July 27th.

Both programs have reached the halfway mark for their enrollment, with Wilkes-Barre Area School district looking to enroll 120 more students, and Hanover Area projecting space for 60 more. School district residents with eligible-aged children interested in attending should visit the Wilkes-Barre Family YMCA's website, www.wbymca.org, to download and fill out an application. For more information, contact Jennifer Brennan, 570-970-5041 or Jennifer.Brennan@wbymca.org.

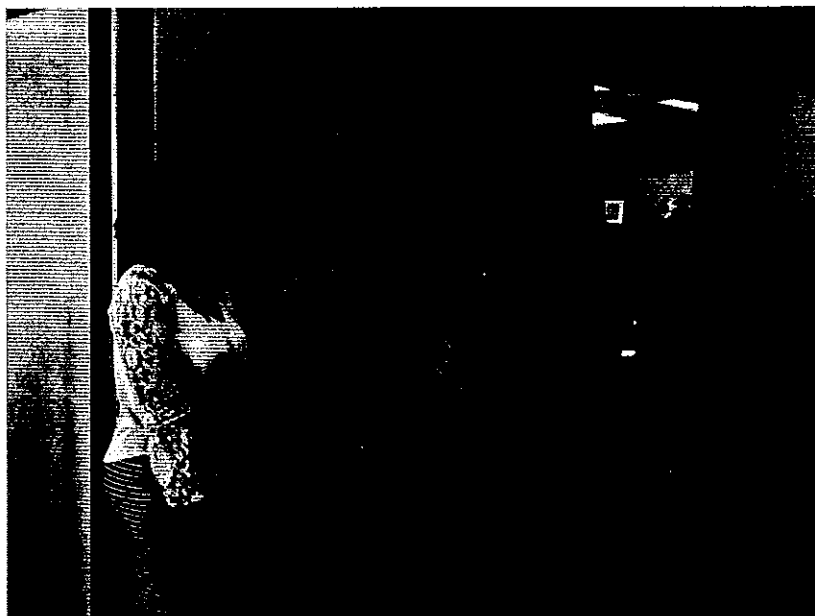


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FROM LEFT: Jennifer Brennan, Director of Education and Child Care Services, Wilkes-Barre Family YMCA; Jim Thomas, Executive Director, Wilkes-Barre Family YMCA; Dr. Brian Costello, Superintendent, Wilkes-Barre Area School District



FROM LEFT: Dawnette Dreyfus, Site Administrator, Hanover Area School District; Jim Thomas, Executive Director, Wilkes-Barre Family YMCA; Bill Jones, Superintendent, Hanover Area School District; Dr. Daphne Pugh, Director of Curriculum, Hanover Area School District



HANOVER AREA SCHOOL DISTRICT MARCH 2018

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	L.S.	L.K.S	TOTAL
HANOVER GREEN	139	156														295
LEE PARK			165	137										4		306
MEMORIAL					156	144	131							9		440
JR./SR. HIGH								166	190	155	144	150	143		10	958
TOTAL	139	156	165	137	156	144	131	166	190	155	144	150	143	13	10	1999

FEBRUARY 2017-2018

TOTAL KINDERGARTEN 139
 TOTAL ELEMENTARY 903
 TOTAL SECONDARY 960
 TOTAL DISTRICT **2002**
 TOTAL OUT OF DISTRICT 92
GRAND TOTAL 2094

TOTAL CYBER STUDENTS 69
 TOTAL BEAR CREEK STUDENTS 21

MARCH 2017-2018

TOTAL KINDERGARTEN 139
 TOTAL ELEMENTARY 902
 TOTAL SECONDARY 958
 TOTAL DISTRICT **1999**
 TOTAL OUT OF DISTRICT 92
GRAND TOTAL 2091

TOTAL CYBER STUDENTS 69
 TOTAL BEAR CREEK STUDENTS 21

HANOVER AREA SCHOOL DISTRICT APRIL 2018

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	L.S.	L.K.S	TOTAL
HANOVER GREEN	140	156														296
LEE PARK			167	136										4		307
MEMORIAL					158	146	131							9		444
JR./SR. HIGH								168	189	157	145	149	145		10	963
TOTAL	140	156	167	136	158	146	131	168	189	157	145	149	145	13	10	2010

MARCH 2017-2018

TOTAL KINDERGARTEN 139
 TOTAL ELEMENTARY 902
 TOTAL SECONDARY 958
 TOTAL DISTRICT **1999**
 TOTAL OUT OF DISTRICT 92
GRAND TOTAL 2091

TOTAL CYBER STUDENTS 69
 TOTAL BEAR CREEK STUDENTS 21

APRIL 2017-2018

TOTAL KINDERGARTEN 140
 TOTAL ELEMENTARY 907
 TOTAL SECONDARY 963
 TOTAL DISTRICT **2010**
 TOTAL OUT OF DISTRICT 90
GRAND TOTAL 2100

TOTAL CYBER STUDENTS 64
 TOTAL BEAR CREEK STUDENTS 21

HANOVER AREA SCHOOL DISTRICT MAY 2018

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	L.S.	LK.S	TOTAL
HANOVER GREEN	139	155														294
LEE PARK			167	135										4		306
MEMORIAL					156	146	130							9		441
JR./SR. HIGH								165	188	158	147	149	143		11	961
TOTAL	139	155	167	135	156	146	130	165	188	158	147	149	143	13	11	2002

APRIL 2017-2018

TOTAL KINDERGARTEN	140
TOTAL ELEMENTARY	907
TOTAL SECONDARY	963
TOTAL DISTRICT	2010
TOTAL OUT OF DISTRICT	90
GRAND TOTAL	2100
TOTAL CYBER STUDENTS	64
TOTAL BEAR CREEK STUDENTS	21

MAY 2017-2018

TOTAL KINDERGARTEN	139
TOTAL ELEMENTARY	902
TOTAL SECONDARY	961
TOTAL DISTRICT	2002
TOTAL OUT OF DISTRICT	91
GRAND TOTAL	2093
TOTAL CYBER STUDENTS	63
TOTAL BEAR CREEK STUDENTS	21

*Hanover Area School District
Board of Education Regular Meeting
Thursday, June 21, 2018*

GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Accept the approval of the “ Game on Grant – Action for Healthy Kids” in the amount of \$1,000.00.

2. Approve the 2018-2019 Agreement for Prevention/Education Services between the Hanover Area School District and Wyoming Valley Alcohol and Drug Services, Inc. (Exhibit G-2)

3. Approve the 2018-2019 School/Community Based Services Agreement between the Luzerne County Department of Probation Services and the Hanover Area School District. (Exhibit G-3)

4. Approve the Physician Services Agreement between the Hanover Area School District and Geisinger Clinic for a 3-year term effective June 21, 2018 to June 20, 2021. (Exhibit G-4)

5. Approve the Fellow Physician Training and Education agreement between the Hanover Area School District and Geisinger Clinic for a 5-year term, beginning June 21, 2018 to June 20, 2023. (Exhibit G-5)

6. Approve the Athletic Trainer Service Agreement between the Hanover Area School District and Geisinger Wyoming Valley Medical Center for a 3-year term beginning June 21, 2018 to June 20, 2021. (Exhibit G-6)

*Hanover Area School District
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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Ratify the following PNC check register(s): (Exhibit F-1)
April 26, 2018 to June 17, 2018

2. Approve the PNC check register of. (Exhibit F-2)
June 18, 2018

3. Approve the following Treasurer reports: (Exhibit F-3)
2018 for the General Fund, Payroll, and Capital Projects

4. Elliott Greenleaf & Dean \$1,074.14
April 2018
Invoice # 145641

5. Elliott Greenleaf & Dean \$1,424.50
May 2018
Invoice # 146006

6. Pugliese, Finnegan, Shaffer & Ferentino LLC \$1,326.00
May 2018
Invoice # 264291

*Hanover Area School District
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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

7. Approve the contract with Talley Petroleum for the following fuel purchases for the 2018-2019 school year: (Exhibit F-7)

- 12,000 gallons of 87octane gasoline at \$2.6281 per gallon fixed
- 18,000 gallons of diesel at \$3.5481 per gallon fixed

NOTE: This is through the CSIU Consortium bid process, our sixth year of bidding this way.

8. Send notification that the Hanover Area School District's Notice of its intent to withdraw from the Northeast Pennsylvania District Health Trust, effective June 30, 2019.

9. Approve the Wilkes-Barre Career and Technical Center Joint Operating Committee 2018-2019 Operating Budget. (Exhibit F-9)

10. Accept the certification from the PA Department of Military and Veterans Affairs of Disabled Veterans Real Property Tax Exemption for:

Louise Hubiak Effective 2018

NOTE: The Board thanks Ms. Hubiak for her service and sacrifice to our Country.

*Hanover Area School District
Board of Education Regular Meeting
Thursday, June 21, 2018*

FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

-
-
11. Accept the certification from the PA Department of Military and Veterans Affairs of Disabled Veterans Real Property Tax Exemption for:

Fred L. Ray Effective 2018

NOTE: The Board thanks Mr. Ray for his service and sacrifice to our Country.

12. Re-appoint the following as depositories of the Hanover Area School District funds, for the period of July 1, 2018 to June 30, 2019.

PNC Bank, N.A.	PSDLAF
Landmark Community Bank	PLGIT
First Keystone Community Bank	

13. Accept the proposal of .28 per tax bill processed from RBA Professional Data Systems to prepare the 2018 School Real Estate Tax Bills and Interim Real Estate Tax Bills and 2018 Per Capita Bills.

NOTE: This is the fourth year we are contracting with RBA.

14. Accept the proposal from Infocon Corporation to print and mail the 2018 School Real Estate and Per Capita Tax Bills.

NOTE: This is the fourth year we are contracting with Infocon

*Hanover Area School District
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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

-
-
15. Approve the Hanover Area School District 2018-2019 Final General Fund Budget. Projected Revenues amount to \$32,260,256 and Projected Expenditures amount to \$32,260,256.

The stated millage rate 18.1747, an increase of .5976. A copy of the Final General Fund Budget will be on display for the inspection of the general public in the District Administrative Office and on the Hanover Area School District website beginning May 23, 2018.

16. Accept approval from the Pennsylvania Department of Education acknowledging the receipt of the PlanCon Park K, "Project Refinancing".
17. Approve Food Service Management Company Renewal year cost reimbursable contract for period July 1, 2018 to June 30, 2019.
18. Approve the three-year (3) contract renewal with NRG Control North, Inc., for heating, cooling and ventilation maintenance and annual software license agreement. (Exhibit F-18)
19. Approve audit engagement letter for the 2017-2018 school year with Zavada and Associates. (Exhibit F-19)

*Hanover Area School District
Board of Education Regular Meeting
Thursday, June 21, 2018*

PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Approve the final 2018 Graduation List. (Exhibit P-1)

2. Accept the resignation of Amie McKeown, per-diem cleaner, effective May 1, 2018. (Exhibit P-2)

3. Accept the resignation of Paula Cook, cleaner, effective June 13, 2018. (Exhibit P-3)

4. Approve the request of the Hanover Area Cheerleading Booster Club to park cars for the 2018-2019 football season. (Exhibit P-4)

5. Ratify the request of Mallory Hudak, Elementary Teacher, to take a Maternity Leave beginning on May 18, 2018. Mallory will be using sick time for her leave. (Exhibit P-5)

6. Approve the Addendum to Extend the Agreement between the Hanover Area School District and S4Teachers for the period beginning July 1, 2018 to June 30, 2022. (Exhibit P-6)

*Hanover Area School District
Board of Education Regular Meeting
Thursday, June 21, 2018*

PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

7. Approve the UFCW Credit Union to have an onsite branch at the Junior-Senior High School.

8. Appoint Catherine Metric as Board Stenographer, at a stipend o \$200 month, beginning July 1, 2018 to June 30, 2019.

9. Appoint Peter M. Roach to the 4-hour cleaner position #1 at Memorial Elementary at a rate of \$10.00/hour.

10. Appoint _____ as Board Treasurer for the term July 1, 2018 to June 30, 2019.

11. Re-appoint the following Security Officers for the Special Occasions at the Hanover Area School District for the 2018-2019 school year at a rate of \$9.00/hour:

William Slabinski
John Sipper
Steve Gavlick
Chris Marlhold
Brady Bellas

*Hanover Area School District
Board of Education Regular Meeting
Thursday, June 21, 2018*

PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

12. Appoint Donald Pientka as a Technology Education Teacher at the Junior-Senior High School, at a salary of B, Step 1, \$45,073, effective, August 21, 2018.

13. Accept the resignation of William Kane as Boy's Head Volleyball Coach, effective June 7, 2018. (Exhibit P-13)

14. Approve the 2017-2018 Salaries for the Administrators/Act 93 Personnel, as per Exhibit P-14.

15. Motion to approve the settlement agreement regarding Hanover Area School District student "A". (The student's actual name cannot be disclosed because of Federal and State privacy laws.)

*Hanover Area School District
Board of Education Regular Meeting
Thursday, June 21, 2018*

NEW BUSINESS:

OLD BUSINESS:

PUBLIC COMMENTS:

FUTURE MEETINGS:

August Work Session	Tuesday, August 7, 2018
August Regular Meeting	Tuesday, August 7, 2018