

**May 4, 2021**

**HANOVER AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

**MINUTES**

May 4, 2021

**Hanover Area Junior/Senior High School  
Hanover Township, Pennsylvania  
May 4, 2021**

**NOTE: Due to the mandated closure of schools, and for the health and safety of individuals, the Board of Education held this Regular School Board Meeting using the virtual platform *Zoom*.**

A Regular Meeting of the Board of School Directors of the Hanover Area School District was held using the virtual platform *Zoom*, on Tuesday, May 4, at 6:15PM. The meeting was called to order by the Board President, Mr. John J. Mahle, Jr.

**PLEDGE OF ALLEGIANCE TO OUR FLAG**

**ROLL CALL OF BOARD MEMBERS:**

**PRESENT:** John J. Mahle, Jr., President; Stacy Bleich, Vice President; Joyce Potsko, Treasurer; Rick Stevens, Secretary; Frank Ciavarella Jr., Dr. Vic Kopko, and Michael Mazur.

**ABSENT:** Paul Holmgren, Matthew Redick

Rick Stevens, Secretary, stated a Quorum was established for the meeting.

**OTHER PEOPLE PRESENT:** Mr. Nathan Barrett, Superintendent; Attorney Jack Dean, School Solicitor; Attorney William Finnegan, School Solicitor; Mrs. Lisa Kitchen, Administrative Assistant; and a number of citizens, via the Zoom Platform.

Mr. Mahle welcomed all present on the virtual platform to the meeting.

Mr. Mahle provided the following Executive Session Report: "Pursuant to the Pennsylvania Sunshine Act, the Board President wishes to announce that at its Regular Meeting convened for general purposes on May 4, 2021, the board of education of the Hanover Area School District held an Executive Session to discuss matters of employee relations, labor negotiations, threats of or actual litigation in a closed executive session at 5pm and began the public meeting at 6:10pm. The subjects discussed in executive session relate solely to employee relations, labor negotiations and threats of or actual litigation."

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**APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:**

It was moved by Ms. Bleich and seconded by Mr. Chivarella: To approve the following minutes and accept the following reports:

- Regular Board Meeting minutes of April 13, 2021.
- Luzerne Intermediate Unit Board of Directors Regular Meeting minutes of March 24, 2021.

**BOARD VOTE:** YES: Bleich, Chivarella, Kopko, Mahle Mazur, Potsko, and Stevens

No: None

ABSTAIN: None

ABSENT: Holmgren, Redick

Chair declared the motion carried.

**SUPERINTENDENT'S REPORT:**

Mr. Nathan Barrett, Superintendent, offered the following report:

“Yes, Mr. Chairman. I’d like to announce that the Senior Class of 2021 has several upcoming events beginning on May 14<sup>th</sup>. We have a Homecoming Parade beginning at Memorial Elementary School, ending here at the High School, a celebration of these students in the yard. The 28<sup>th</sup> of May would also be an Academic Cook Out here in the courtyard at the High School and this is in addition to an Athletic Awards Luncheon with the staff and the students receiving these awards, that is on May 21<sup>st</sup>. So, the students will be here at the high school, in the courtyard, receiving a luncheon and their awards. We are happy to celebrate the students who have received their honor roll, high honors and honor roll will be posted to our social media sites. I want to congratulate the families and the students who have achieved such an honor. Congratulations. Finally this evening we want to share with you that the week of May 17<sup>th</sup>, the Hanover Township Ambulance Company will be hosting Free Seatbelt checks here at the High School and we will post those times and dates on our website and we appreciate the coordination between that service and the school district to provide free seatbelt checks and car seat checks with the residents of Hanover Township. That is my report at this time, Mr. Chairman.”

It was motioned by Mr. Stevens, seconded by Dr. Kopko: To accept the Report of the Superintendent.

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**BOARD VOTE:** YES: Bleich, Chivarella, Kopko, Mahle, Masur, Potkso, and Stevens

NO: None

ABSENT: Holmgren and Redick

ABSTAIN: None

Chair declared the motion carried.

**RECOMMENDATIONS:**

**GENERAL:**

It was moved by Ms. Bleich, seconded by Dr. Kopko: To approve the following motions #1 through #3:

1. Approve the second and final reading of the following Board Policies and attachments as per Exhibit G-1:

Policy #104 Discrimination/Title IX Sexual Harassment Affecting Staff

Policy #104 Attachment #1 Report Form

Policy #104 Attachment #2 Complaint Procedures

Policy #104 Attachment #3 Grievance Process for Formal Complaints

2. Approve the first reading of the following new/updated Board Policies as per Exhibit G-2:

004-BOG-7 Oath of Office Certificate

Policy #137.1 Extracurricular Participation by Home Education Students

Policy #150 Title I—Comparability of Services

3. Authorize “Hawkeye Day” on Friday, May 28, 2021. (Exhibit G-3)

**BOARD VOTE: (ON MOTION #1 through #3 ABOVE):** YES: Bleich, Chivarella, Kopko, Mahle, Masur, Potsko, and Stevens

NO: None

ABSENT: Holmgren and Redick

ABSTAIN: None

Chair declared the motions carried.

**FINANCIAL:**

It was moved by Dr. Kopko, seconded by Mr. Stevens: To approve the following motions 1 through 6, **Item #7 was TABLED:**

1. Ratify the following PNC check register(s): (Exhibit F-1)  
April 7, 2021 to April 26, 2021

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2. Approve the PNC check register(s) of: (Exhibit F-2)  
April 28, 2021
  
3. Elliot, Greenleaf & Dean \$2,488.94  
March 2021  
Invoice #158573
  
4. Accept the proposal of .28 per tax bill processed from RBA Professional Data Systems to prepare the 2021 School Real Estate Tax Bills and Interim Real Estate Tax Bills and 2021 Per Capita Tax Bills.  
NOTE: This is the seventh year we are contracting with RBA
  
5. Accept the proposal from Infocon Corporation to print and mail the 2021 School Real Estate and Per Capita Tax Bills.  
NOTE: This is the seventh year we are contracting with Infocon.
  
6. Approve Food Service Management Company Renewal year cost reimbursable contract for period July 1, 2021 to June 30, 2022.

**BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #6 ABOVE):**

YES: Bleich, Chivarella, Kopko, Mahle, Masur, and Potsko

NO: Kopko #2 (Kopko: "I am voting Yes on 1,3,4,5 and 6. On number 2 I am voting No only on check #23543 in the amount of \$11,608.00. I am not sure what the detail is, but I believe those services may be provided by our Technical Training Institute.")

ABSENT: Holmgren, Redick

ABSTAIN: Bleich on #2 (check 00023543) Masur on 1 & 2

Chair declared the motions carried.

**PERSONNEL:**

It was moved by Ms. Bleich, seconded by Ms. Potsko: To approve the following motions:

1. Accept the resignation of Ed Lewis, Head Girl's Soccer Coach. (Exhibit P-1)
  
2. Accept the resignation of Robin Demski, cleaner at Memorial Elementary, effective April 28, 2021. (Exhibit P-2)
  
3. Accept the resignation of Haley Kennedy, cleaner at Hanover Green, effective April 29, 2021. (Exhibit P-3)
  
4. Approve the tentative 2021 Graduation List. The final list of graduates will be conferred on June 8, 2021. (Exhibit P-4)

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5. Approve the Hanover Area Cheerleading Booster Club to charge and collect \$2.00 from parking at Hanover Area Football Games and Playoffs for the 2021-2022 school year. (Exhibit P-5)
6. Accept, with regret, the resignation of Michaela Halesey, Special Education Teacher, effective June 8, 2021. (Exhibit P-6)
7. Approve the extension of the agreement between the Hanover Area School District and Mr. Joseph Caputo, as an independent contractor for business management services, at \$90/hour, for an estimated ten (10) to fifteen (15) hours per week, effective to the end of the 2020-2021 school year.
8. Appoint the following Extra Curricular Personnel, for the 2020-2021 school year:
- |                |                         |            |
|----------------|-------------------------|------------|
| Garrett Schiel | Asst. Jr. High Baseball | \$1,478.00 |
|----------------|-------------------------|------------|

**BOARD VOTE: (ON MOTIONS #1 - #8 Above):**

YES: Bleich, Ciavarella, Kopko, Mahle, Potsko, and Stevens

NO: NONE

ABSENT: Holmgren, Redick

ABSTAIN: Masur on motions 1 through 8. Masur stated: "I'm going to have to abstain on everything here. I'm not sure. I didn't get to read it that well there. Abstain."

**PUBLIC COMMENTS:**

Mr. John Mahle, Board President, asked if there was anyone from the public who would like to address the Board.

Mrs. Lisa Kitchen, Administrative Assistant to the Superintendent, advised that there was one resident on the Zoom call that raised a hand to address the board, Mrs. Woychio?

Mrs. Woychio: "Hi, everyone. I just have a quick question. I know they just announced today that they were going to lift some of the restrictions for gatherings and I'm just wondering if that is going to continue for graduation where it would allow families to bring a couple more people rather than just the four."

Mr. Barrett responded: "We are not going to lift it. We are going to continue on for the remainder of the year. That lift ends on Memorial Day Weekend. We are just going to continue forward."

Woychio: "So you won't consider an additional one or two people per family?"

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Barrett: "From my understanding and if a board member wants to correct me if I'm wrong, but traditionally it's always been four tickets. I don't think we have given any less or any more to this graduating class."

Woychio: "I thought that was just for indoor only."

Barrett: "That, I can't speak to. I know, traditionally, from the High School Administration, that it's always only been 4. So, that was the reason in choosing that location was so we wouldn't give any less than that to the students."

Woychio: "Is there anyway we can check, just to verify to see. I know that some families are struggling to see who they can have come because they have X amount of kids and, you know, if they have brothers and sisters and grandparents and all, they'd like to see if they can bring an additional one or two people. Is there a way that we can go and check and see what is the normal limit for an out door venue?"

Barrett: "Well if you recall, the week of the 17<sup>th</sup>, we are going to have another Senior meeting. So, we can most certainly craft something that evening if that 's a possibility."

Woychio: "Ok, thank you."

Barrett: "You're welcome."

**NEW BUSINESS:**

None

**OLD BUSINESS:**

None

**FUTURE MEETINGS:**

June Work Session:

Tuesday, June 1, 2021

June Regular Meeting:

Tuesday, June 1, 2021

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**ADJOURNMENT:**

It was moved by Frank Ciavarella, seconded by Rick Stevens: To adjourn the Regular School Board Meeting at 6:25PM.

**BOARD VOTE:**

YES: Bleich, Chivarella, Kopko, Mahle, Masur, Potsko, and Stevens

NO: None

ABSENT: Holmgren, Redick

ABSTAIN: None

Chair declared the motion carried.

ATTEST: \_\_\_\_\_, Secretary  
**Rick Stevens**  
**Hanover Area School Board**