

**AUGUST 4, 2016**

**HANOVER AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

**MINUTES**

**AUGUST 4, 2016**

**Hanover Area Junior/Senior High School  
Hanover Township, Pennsylvania  
August 4, 2016**

A Regular Meeting of the Board of School Directors of the Hanover Area School District was held in the Hanover Area Junior/Senior High School on Thursday, August 4, 2016, at 7:00 P.M. The meeting was called to order by the Board President, Mr. Joseph Steininger.

**PLEDGE OF ALLEGIANCE TO OUR FLAG**

**APPOINTMENT OF ASSISTANT SECRETARY:**

It was moved by Kevin Quaglia, seconded by Paul Holmgren: To appoint Stacy McGovern as Assistant Secretary in the absence of Lorraine Heydt, Board Secretary.

**BOARD VOTE:** YES: Ciavarella, Holmgren, Mahle, McGovern, Potsko, Quaglia, Steininger. NO: None ABSENT: Evans, Heydt ABSTAIN: None Chair declared the motion carried.

**ROLL CALL OF BOARD MEMBERS:**

**PRESENT:** Joseph Steininger, President; Paul Holmgren, Vice-President; Kevin Quaglia, Treasurer; Frank Ciavarella, Jr., John J. Mahle, Jr., Stacy McGovern and Joyce Potsko

**ABSENT:** Lorraine Heydt, Secretary, and Evelyn R. Evans

Stacy McGovern, Assistant Secretary, stated a Quorum was established for the meeting.

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**OTHER PEOPLE PRESENT:**

Mr. Andrew Kuhl, Superintendent; Mr. Thomas R. Cipriano, Jr., Business Administrator; Attorney George Shovlin, School Solicitor; and a number of citizens.

**APPROVAL OF MINUTES:**

It was moved by John Mahle, seconded by Frank Ciavarella: To approve the following minutes:

June 13, 2016	Board of Education Regular Meeting
June 29, 2016	Board of Education Special Meeting

**BOARD VOTE:** YES: Ciavarella, Holmgren, Mahle, McGovern, Potsko, Quaglia, Steininger. NO: None ABSENT: Evans, Heydt ABSTAIN: None  
Chair declared the motion carried.

**REPORT OF COMMITTEES:**

It was moved by Paul Holmgren, seconded by Kevin Quaglia: To approve the following reports:

- Luzerne Intermediate Unit 18 Board of Directors Regular Meeting minutes of May 25, 2016.
- Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of May 3, 2016.
- Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of June 8, 2016.

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- Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of June 20, 2016.

**BOARD VOTE:** YES: Ciavarella, Holmgren, Mahle, McGovern, Potsko, Quaglia, Steininger. NO: None ABSENT: Evans, Heydt ABSTAIN: None  
Chair declared the motion carried.

### **SUPERINTENDENT'S REPORT:**

Mr. Andrew Kuhl, Superintendent, stated we are moving very smoothly towards our first day of school, which will be August 29<sup>th</sup>, and this year, for the first time, we have three Teacher In-Service Days prior to the beginning of the school year; on August 23<sup>rd</sup>, August 24<sup>th</sup>, and August 25<sup>th</sup>. Our Seventh Grade Orientation will take place here at the High School on August 11<sup>th</sup> at 10:00 A.M. We will have our Back to School Program at Hanover Area Memorial Elementary School on Monday, September 12<sup>th</sup>, from 6:00 P.M. to 8:00 P.M.

I do want to let the community know that on August 15<sup>th</sup> we will have our third monthly Children's Produce Market held at the Hanover Area Memorial Elementary School. It has been a very successful event with over sixty community families receiving food baskets sponsored by our District and CEO. So we will be doing this on August 15<sup>th</sup>, and the CEO has promised us that they will continue this through the fall. This is a tremendous service to the families in our community.

Also for those of you marking your calendars, this year a little bit earlier than in the past, our Spirit Week and Homecoming will take place on the week of September 26<sup>th</sup> to the 30<sup>th</sup>, culminating with our hometown parade and football game.

Our schools look fantastic, our maintenance and custodial staff have been working diligently getting them ready. I am very happy to see our teachers coming in and getting their rooms ready. We will be able to kick off the first day of school on August 29<sup>th</sup>.

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It was moved by John Mahle, seconded by Paul Holmgren: To accept the Report of the Superintendent.

**BOARD VOTE:** YES: Ciavarella, Holmgren, Mahle, McGovern, Potsko, Quaglia, Steininger. NO: None ABSENT: Evans, Heydt ABSTAIN: None  
Chair declared the motion carried.

**RECOMMENDATIONS:**

**GENERAL:**

It was moved by Kevin Quaglia, seconded by Stacy McGovern: To approve the following motion:

1. Approve the Agreement between the Children's Service Center and the Hanover Area School District, for the 2016-2017 School Year. (Exhibit G-1)

**BOARD VOTE: (ON MOTION #1 ABOVE)** YES: Ciavarella, Holmgren, Mahle, McGovern, Potsko, Quaglia, Steininger NO: None ABSENT: Evans, Heydt ABSTAIN: None Chair declared the motion carried.

**FINANCIAL:**

It was moved by Frank Ciavarella, seconded by John Mahle: To approve the following motions:

1. Approve the following Investment Treasurer Report: (Exhibit F-1)  
June, 2016

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2. Approve the following check register: (Exhibit F-2)  
June, 2016
  
3. Sweet, Stevens, Katz and Williams \$97.50  
John Audi  
Invoice #101297  
  
Attorney George F. Shovlin \$2,900.00  
June-July  
Invoice #955
  
4. Award the contract to the successful lowest responsible bidder for a period of (3) years beginning September 1, 2016 to August 31, 2019, for Garbage Collection and Hauling to Waste Reduction. The daily rate is \$152.00 per day; Summer Pickup (as needed) \$29 and Stadium Pickup (as needed) \$23.25.

**BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #4 ABOVE)**

YES: Ciavarella, Holmgren, Mahle, McGovern, Potsko, Quaglia, Steininger  
NO: None ABSENT: Heydt, Evans ABSTAIN: None Chair declared the motions carried.

**PERSONNEL:**

It was moved by Frank Ciavarella, seconded by John Mahle: To approve the following motions:

1. Appoint Wendy Smith as Substitute Caller for the 2016-2017 School Year, at a stipend of \$3,100.00.

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2. Re-appoint the following Junior-Senior High School Hall Monitors for the 2016-2017 School Year:

George Antall  
James Bush  
Fredrick Gray  
Patricia Gurnari  
Kathleen Klemash  
Joseph Morris  
Raymond Yedlock

3. Appoint the following Per-Diem Clerical Workers for the 2016-2017 School Year:

Karen Bosek  
Cheryl Gasper  
Melissa Grenewicz  
Susan Ispoi  
Nancy Karpovich  
Marcia Moore – Food Service Clerical

4. Appoint the following Instructional Assistants for the 2016-2017 School Year, as per the HAESPA Contract:

Hillary Gasper  
Bernadette Gurnari  
Cheryl Zapotoski  
Sylvia Zula

5. Appoint the attached list of Paraprofessionals, at the recommended wages, for the 2016-2017 School Year. (Exhibit P-5)

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6. Approve the following salaries of game workers for the 2016-2017 School Year:

<u>Varsity Football</u>	
Clock Operator	\$25.00
Scoreboard	\$25.00
Announcer	\$25.00
Ticket Seller	\$25.00
Ticket Collector	\$25.00
Chains (3)	\$15.00
<u>JV Volleyball</u>	
Clock Operator	\$15.00
Scorekeeper	\$15.00
Libero Tracker	\$15.00
<u>Varsity Volleyball</u>	
Clock Operator	\$25.00
Scorekeeper	\$25.00
Libero Tracker	\$15.00
<u>Varsity Boys Soccer</u>	
Varsity Timer	\$25.00
Scorekeeper	\$25.00
<u>Junior High Co-Ed Soccer</u>	
Timer	\$15.00
Scorekeeper	\$15.00
<u>Varsity Boys/Girls Basketball</u>	
Clock Operator	\$25.00
Scorekeeper	\$25.00
Announcer (Varsity only)	\$25.00
Ticket Seller	\$25.00
Ticket Collector	\$25.00
<u>Boys/Girls Basketball (J.V., Jr. High)</u>	
Clock Operator	\$15.00
Scorekeeper	\$15.00



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Varsity Wrestling

Clock Operator	\$25.00
Scorekeeper	\$25.00
Ticket Seller	\$25.00
Ticket Collector	\$25.00

Jr. High Wrestling

Clock Operator	\$15.00
Scorekeeper	\$15.00

Varsity Track

Scorekeeper	\$25.00
Timer	\$25.00
Announcer	\$25.00

Jr. High Track

Scorekeeper	\$15.00
Timer	\$15.00
Announcer	\$15.00

Varsity Girls Soccer

Scorekeeper	\$25.00
Timer	\$25.00
Announcer	\$25.00

Varsity Baseball

Scoreboard	\$25.00
Scorekeeper	\$25.00

Junior High Baseball

Scoreboard	\$15.00
Scorekeeper	\$15.00

Varsity Softball

Scoreboard	\$25.00
Scorekeeper	\$25.00

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Junior High Softball

Scoreboard	\$15.00
Scorekeeper	\$15.00

7. Approve the rate of \$125/hour, for legal services provided by Attorney George F. Shovlin, School Solicitor, for the 2016-2017 School Year.

NOTE: There is no increase from the previous year.

8. Appoint/re-appoint the following Extra Curricular Personnel, as recommended by the Athletic Director, for the 2016-2017 School Year:

Drew Devitt	Assistant Varsity Football	\$3,043.00
Jason Majiros	Assistant Varsity Football	\$3,043.00
Robert Stelma	Assistant Varsity Football	\$3,043.00
Richard Gavlick, Jr.	Head Junior High Football	\$2,689.00
Bernie Stelma	Assistant Junior High Football	\$2,689.00
William Jones	Assistant Junior High Football	UNPAID
Stacy Malia	Asst. Junior High Field Hockey	\$1,530.00
Emily Miklusak	Head Jr. High Field Hockey	\$1,530.00
Susan Smith	Asst. Varsity Field Hockey	\$1,530.00
Kenneth Daubert	Head Jr. High Cross Country	\$1,878.00
Carl J. Daubert	Asst. Varsity Cross Country	\$1,350.00
Marissa Metric	Assistant Cross Country	UNPAID
James Lukachinsky	Assistant Varsity Boys Soccer	\$2,011.00
Matthew Clemons	Head Co-Ed Soccer	\$2,259.00
Ryan Richards	Assistant Co-Ed Soccer	\$1,614.00
Emily Zagami	Assistant Girls Volleyball	\$1,530.00
Robert Brenner II	Assistant Girls Volleyball	UNPAID
Elbros Samkough	Assistant Girls Volleyball	UNPAID
Jessica Hornlein	Assistant Girls Volleyball	UNPAID

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Ian Schreffler	Co-Weightlifting	\$2,259.00
Shaun Jones	Co-Weightlifting	\$2,259.00
Justin Eck	Assistant Varsity Girls Soccer	\$2,011.00
Terry Schnee	Varsity Girls Tennis	\$2,689.00

9. Appoint Cathy Morio as Library Aide at a rate of \$7.50/hour, for the 2016-2017 School Year.
  
10. Appoint Thomas Ropietski as Substitute Per-Diem Cleaner for the 2016-2017 School Year, pending completion of proper paperwork.
  
11. Appoint Raymond Ritts as Per-Diem Clerical Aide for the 2016-2017 School Year, pending completion of proper paperwork.
  
12. Appoint Nancy Jane Walmsley as a Paraprofessional for the 2016-2017 School Year, at a rate of \$10.00/hour.
  
13. Appoint the following as Assistant School Nurses for the 2016-2017 School Year, at a rate of \$26.00/hour:

Kimberly Killian  
Robin Santey

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14. Appoint Nancy Pius as Occupational Therapist, at a rate of \$60.00/hour, for the 2016-2017 School Year, on an as-needed basis.
  
15. Accept the resignation of Ellen McCormick, Secondary Spanish Teacher, effective July 25, 2016. (Exhibit P-12)
  
16. Appoint Amanda Mullery as an Elementary Teacher, effective August 23, 2016, at a salary of B, Step 2, \$44,778, with benefits, as per the HAEA Agreement.
  
17. Appoint Jillian Carlo as an Elementary Special Education Teacher, effective August 23, 2016, at a salary of B, Step 1, \$44,278, with benefits, as per the HAEA Agreement.
  
18. Appoint Colin Hatten as an Elementary Special Education Teacher, effective August 23, 2016, at a salary of B, Step 1, \$44,278, with benefits, as per the HAEA Agreement.
  
19. Appoint Alayna Soucy as a Secondary Special Education Teacher, effective August 23, 2016, at a salary of B, Step 1, \$44,278, with benefits, as per the HAEA Agreement.
  
20. Appoint Rebekah Saylor as a Secondary Spanish Education Teacher, effective August 23, 2016, at a salary of M, Step 1, \$55,178, with benefits, as per the HAEA Agreement.

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21. Appoint Aimee Smith Bono as 1 Year Grant-funded Pre-K Counts Teacher, at a salary of B, Step 2, \$44,778, with benefits, for the 2016-2017 School Year.
  
22. Appoint Kaitlyn Cibello as 1 Year Grant-funded Pre-K Counts Teacher, at a salary of B, Step 2, \$44,778, with benefits, for the 2016-2017 School Year.
  
23. Appoint Tara Slusser as an Elementary 1<sup>st</sup> Grade Teacher, a Ready to Learn Block grant-funded position, at a salary of B, Step 2, \$44,778, plus benefits, for the 2016-2017 School Year. (This is a one-year position.)
  
24. Appoint Alexandra Halesey as an Elementary Teacher, a Ready to Learn grant-funded position, at a salary of B, Step 1, \$44,278, plus benefits, for the 2016-2017 School Year. (This is a one-year position.)
  
25. Appoint Katyln Cibello as Associate Teacher, for the 2016-2017 School Year, at a rate of \$80.00/day.

**BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #25 ABOVE)**

YES: Ciavarella, Holmgren (yes on all motions except I abstain on motion #16), Mahle, McGovern, Potsko, Quaglia, Steininger NO: None ABSENT: Evans, Heydt. ABSTAIN: Holmgren (On Motion #16 only). Chair declared the motions carried.

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**NEW BUSINESS:**

None

**OLD BUSINESS:**

None

**RECOGNITION OF VISITORS:**

No one wished to be recognized at this Regular School Board Meeting.

**FUTURE MEETINGS:**

September Board Work Session            Tuesday, September 6, 2016 at 6:00 P.M.

September Regular Monthly Meeting    Thursday, September 8, 2016 at 7:00 P.M.

**ADJOURNMENT:**

It was moved by Kevin Quaglia, seconded by Frank Ciavarella: To adjourn the Regular School Board Meeting at 7:21 P.M.

**BOARD VOTE:** YES: Ciavarella, Holmgren, Mahle, McGovern, Potsko, Quaglia, Steininger. NO: None ABSENT: Evans, Heydt ABSTAIN: None  
Chair declared the motion carried.

ATTEST: \_\_\_\_\_, Secretary

**Lorraine Heydt  
Hanover Area School Board**