Hanover Area School District
Board of Education
Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706

Board of Education Work Session and Regular Meeting
Tuesday, April 2, 2019

Board of Education

John J. Mahle, Jr, **President**

Paul Holmgren, **Vice-President**	Kevin Quaglia, **Secretary**
Joyce Potsko, **Treasurer**	Frank Ciavarella, Jr.
Dr. Vic Kopko	Stacy McGovern
Joseph Steininger	Rick Stevens

Attorney Jack Dean, School Solicitor
Attorney William Finnegan, School Solicitor

District Administration
Dr. Terry Schnee, **Acting Superintendent**
William Jones, **Superintendent**
Robert Kachurak, **Business Administrator**

Board Representatives

Frank Ciavarella	• **Luzerne Intermediate Unit 18 School Board**
Joyce Potsko	• **PSBA Legislative Representative**
John J. Mahle, Jr.	• **Wilkes-Barre Area Career & Technical Center**
Paul Holmgren	• **Alternate WBACTC**

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by: _____

Seconded by: _____

To approve the following minutes and accept the following reports:

AYES: _____ *NOES:* _____

- *Regular Meeting minutes of March 5, 2019*

- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of March 18, 2019.*

* *Luzerne Intermediate Unit Board of Directors Regular Meeting minutes of February 27, 2019.*

It was moved by: _____

Seconded by: _____

To approve the following report(s)/actions(s): AYES: ____ *NOES:* ____

Superintendent's Report

RECOGNITION

March Student of the Month
Justin Kopko

PIAA State Wrestling 152 lbs.
7th Place Medalist
Daniel J. Erickson

Hanover Area School Distict
Student Recognition
Board Meeting – March, 2019

Student Name	Grade	Nature of Recognition	Presenter	Award
Justin Kopko	12	**Student of The Month – March**	Mr. Daniel Malloy	HASD Certificate
Daniel J. Erickson	12	**PIAA AA State 152 lbs. 7th Place Medalist**	Mr. Michael Griffiths	Certificate of Recognition

Hanover Area Jr/Sr High School
Monthly Report
March 2019

Calendar of Events

02/11 CEO Food Produce Market
03/08 Progress Reports distributed
03/20 TRIO/SPARC
03/23 Looking Forward at Misericordia University

Administration and Staff

High School Administration – Attended/conducted the following activities:

03/01 AM/PM Staff Meetings, Guest reader at Hanover Green Elementary
03/04 District Administration Meeting
03/05 School Board meeting, ATSJ Training at LIU
03/11 CEO Food Produce Market
03/13 Gateway/Young Scholars Meeting
03/14 Department Head Meeting
03/15 Liaison Meeting
03/20 School Safety Meeting
03/21 School Board Curriculum Committee Meeting
03/23 Looking Forward Program at Misericordia University
03/25 Bus Evacuation Drill
03/27 PSSA Proctor Training hours

Special Education Department:

3/13 Mrs Yatko and Mrs. Franks took their students to the St. Patrick's Day Dance held at Greater Nanticoke Area High School.

3/20 A speaker from Fortis Institute conducted presentations for Mrs. Balasavage's classes.

3/22 Elementary students visited the Life Skills class with Mrs. Franks. They made toast and Green Eggs and Ham to celebrate Dr. Seuss. They also read stories.

3/25 Theresa Klein completed a presentation on Juvenielle Probation for students in class with Mrs. Gorham and Mrs. Balasavage.

3/29 Mrs. Yatko and Mrs. Franks took their classes to the Electric City Aquarium and Reptile Den.

Curricular Activities

Mrs. Diane Domzalski andThe Hanover Area Chapter of the National Honor Society (Grades 7 through 12) will conduct its annual Induction Program on Thursday evening, April 25, 2019 at 7pm in the school's auditorium. Group pictures will be taken at 6:30 pm in the gymnasium.

Mrs. Christa Langdon and The Leo Club
Members volunteered at St. Vincents DePaul Soup Kitchen
Members volunteered for the monthly children produce market at the high school
Members held a fundraiser (Pittston Popcorn Co) proceeds will benefit local pantrys.
Selected members assisted Memorial students and teachers as chaperones for Bizztown.

Mrs. Langdon's Career Development class welcomed PA National Guard Sgt David Jennings as a guest speaker.

Mrs. Bannon and Mrs. Zapotoski arranged for the students in the MAT 101 and ENG 101 classes to be able to take the LCCC placement test here, at Hanover, on February 21.

MEMORIAL ELEMENTARY

March 28th 2019 – 4th – 6th Grade Bunny Photos and Make-Up Spring Photos if you were absent.

March 29th 2019 – SWPB March Birthday & Classroom Celebrations – Dress Down Day

March 30th 2019 – Annual Pre-K – 6th Grade Bunny Breakfast @HS 9:30 a.m. – 11:00 a.m.

April 1st 2019 – PTA Dress Down Fundraiser - $2

April 2nd 2019 – 5th Grade Eckley Village Field Trip 5-1/5-2/5-3

April 3rd 2019 – 5th Grade Eckley Village Field Trip 5-4/5-5/5-6

April 5th 2019 – 6th Grade Graduation Individual Portrait Photos

April 10th 2019 – 6th Grade Class "2019" group graduation photo

April 10th 2019 – 4th Grade Coal Mine Trip 4-1/4-2

April 11th 2019 – 4th Grade Coal Mine Trip 4-3/4-4/HMRM 80

April 12th 2019 – 4th Grade Coal Mine Trip 4-5/4-6

PSSA Testing April 15th – May 3rd 2019

April 15th 2019 – Start of PSSA Testing Week – ELA

April 18th – April 22nd 2019 – Easter Break

April 23rd 2019 – School In Session

April 29th 2019 – Beginning of Math & Science PSSA Testing Week

May 6th 2019 – Memorial Bring Your Child To Work Day

May 7th 2019 – Camp Orchard Hill Field Trip – 4th Grade

May 8th 2019 – Camp Orchard Hill Field Trip – 5th Grade

May 9th 2019 – Camp Orchard Hill Field Trip – 6th Grade/HMRM 80

May 10th 2019 – PTA Teacher/Faculty/Staff Appreciation Breakfast

May 10th 2019 – PTA Fundraiser – Shadow Principal, Guidance Counselor, Secretary & Teacher From Each Grade - 8:30 a.m. – 10:30 a.m.

May 13th 2019 – PTA Fundraiser – Dress Down Day - $2

May 15th 2019 – 4th Grade Fun/Field Day – 8:30 a.m. – Start @Memorial Elementary

May 16th 2019 – 5th Grade Fun/Field Day – 8:30 a.m. – Start @Memorial Elementary

May 17th 2019 – 6th Grade Fun/Field Day – 8:30 a.m. – Start @Memorial Elementary

May 19th 2019 – Scholastic Book Fair Week

May 20th 2019 – Scholastic Book Fair – 6th Grade

May 20th 2019 – Memorial PTA Meeting – 6:30 p.m. - Cafeteria

May 21st 2019 – Scholastic Book Fair – 5th Grade

May 22nd 2019 – 6th Grade Class Trip – Knoebels

May 23rd 2019 – Scholastic Book Fair – 4th Grade

May 24th 2019 – Hawkeye Day – ½ day student dismissal

May 27th 2019 – Memorial Day Observance – No School

May 30th 2019 – 6th Grade Graduation – 10:00 a.m. – HS Auditorium & School Dance in afternoon in Memorial Gym - chaperoned by Faculty & Staff

May 31st 2019 - SWPB – Dress Down & April/May Birthday Classroom Celebrations

Memorial Elementary March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 ***Kindergarten Registration***	6 ***Kindergarten Registration***	7 ***Spring Photos Lyons Photography*** ***PTA Elementary Skating Party***	8 ***SWPB Pride Rewards***	9
10 ***SCHOOL WIDE POSITIVE BEHAVIOR SPIRIT WEEK***	11 ***PTA Dress Down Day - $2 Donation***	12 ***Decades Day (your choice)***	13 ***WBRE Weather Presentation 4-6th Grade Stefano*** ***Patriotic Day***	14 ***Mis-Match/Clash Day***	15 ***4-6th Grade Spring Dance Dress Up "Sunday Best" PSSA Kick-Off***	16
17	18 ***Memorial PTA Meeting***	19 ***SRO – 6th Grade Safety Program***	20 ***Milton Hershey Grandparent's Program***	21	22	23
24	25	26 ***BIZ Town Make Up Date for Field Trip***	27	28 ***Memorial Elementary Bunny Photos Lyons Photography***	29 ***SWPB Birthday & Classroom Celebrations*** ***SWPB Pride Rewards***	30 ***Pre-K – 6th Grade Bunny Breakfast 9:30 – 11:30 a.m.***
31						

Memorial Elementary

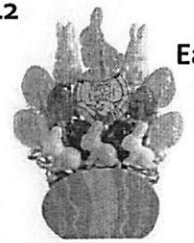
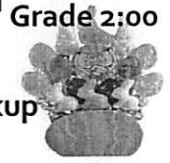
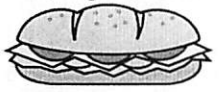
April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 PTA Dress Down Fundraiser - $2	2 Eckley Village 5th Grade Field Trip 5-1, 5-2, 5-3	3 Eckley Village 5th Grade Field Trip 5-4, 5-5, 5-6, HRM 80	4 5th Grade CTC 339 Field Trip w/Guidance Counselor	5 6th Grade Individual Graduation Portrait Photos	6
7	8	9	10 6th Grade Class "19" Graduation Photo Coal Mine 4th Grade Field Trip 4-1, 4-2	11 Coal Mine 4th Grade Field Trip 4-3, 4-4, HMRM 80	12 Coal Mine 4th Grade Field Trip 4-5, 4-6	13
14 PSSA Testing Week ELA	15 PSSA ELA Testing 4th – 6th Grade	16 PSSA ELA Testing 4th – 6th Grade	17 PSSA ELA Testing 4th-6th Grade (Make-Up) Sessions	18 OFF – NO SCHOOL	19 OFF – NO SCHOOL	20
21	22 OFF- NO SCHOOL PTA Chipotle Fundraiser	23 School Back In Session PSSA ELA Testing (Make-Up) Sessions	24 PSSA ELA Testing (Make-Up) Sessions	25 PSSA ELA Testing (Make-Up) Sessions	26 PSSA ELA Last Day - Return	27
28 PSSA Testing Week Math & Science	29 PSSA Math Testing 4th-6th Grade	30 PSSA Math Testing 4th-6th Grade				
						3-25-19

Memorial Elementary May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
PSSA Testing Week Math & Science			1 PSSA Science Testing 4th Grade	2 PSSA Testing (Make-Up) Math & Science	3 PSSA Testing (Make-Up) Last Day Ship Out	4
5	6 Memorial - "Bring Your Child To Work Day"	7 National Teacher's Day Camp Orchard Hill Field Trip 4th Grade	8 Camp Orchard Hill Field Trip 5th Grade	9 Camp Orchard Hill Field Trip 6th Grade/HMRM 80	10 PTA Teacher/Faculty/Staff Breakfast PTA Fundraiser – Shadow Principal, Guidance Counselor, Secretary & Teacher From Each Grade	11
12	13 PTA Fundraiser Dress Down Day $2	14 Child Study Team Meeting Memorial Elementary	15 4th Grade Fun/Field Day @Memorial	16 5th Grade Fun/Field Day @Memorial	17 6th Grade Fun/Field Day @Memorial	18
19 Scholastic Book Fair Week	20 Memorial PTA Meeting 6:30 p.m. 6th Grade Book Fair	21 5th Grade Book Fair	22 Knoebels 6th Grade Trip	23 4th Grade Book Fair	24 Early Dismissal Students Hawkeye Day Memorial Awards Ceremony & Annual 4th-6th Grade Picnic	25
26	27 Observance of Memorial Day NO SCHOOL	28	29	30 6th Grade Graduation 10:00 a.m. HS Auditorium 6th Grade Dance 1:00 p.m. Chaperoned By Faculty/Staff	31 PTA Fundraiser Railriders Fun Night	3-25-19

Lee Park Elementary
April Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
1 Easter Lollipop Sale begins! Cash for Creatures Begins!	2	3 Sanitary Bakery Fundraiser ends! NO ORDERS WILL BE ACCEPTED AFTER THIS DATE.	4	5 Francis Slocum presentation for 2nd Grade in the morning.
8	9 NORTHEASTERN PENNSYLVANIA PHILHARMONIC LAWRENCE LOH, MUSIC DIRECTOR 3rd Grade ONLY Morning @ the FM Kirby Center	10	11 Sanitary Bakery Pick-Up Times: 12:30—1: 30 2:30—4:00	12  Easter Lollipop & Candy Sale ends!
15 PSSA's (3rd Grade) English/Language Arts	16 PSSA's (3rd Grade) English/Language Arts	17 PSSA's (3rd Grade) E.L.A. 2nd Grade 1:00 3rd Grade 2:00  Lollipop/Candy Pickup 2:45-3:00 -Library	18 No School ☺	19 No School
22 No School ☺ 29 PSSA's (3rd Grade) Math	23 30 PSSA's (3rd Grade) Math	24 Meeting in Library 6:30pm May 1 PSSA's (3rd Grade) Math	25 May 2	26 Vino's Voucher Sale begins! $6.50 each!  May 3 9:00-12:00 & 1:00 to 3:00

Hanover Green Events

March 5-6 Kindergartern Registration @HS

March 6-13-20-27 Gym class @ HS

March 12 PTA meeting

March 26 PATHs training after school

March 28th PTA jersey day

March 29th Bunny pictures

HANOVER AREA SCHOOL DISTRICT MARCH 2019

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	L.S.	LK. S	TOTAL
HANOVER GREEN	158	126														284
LEE PARK			150	168												318
MEMORIAL					137	148	155							4		444
JR./SR. HIGH								140	161	175	159	134	141		12	922
TOTAL	158	126	150	168	137	148	155	140	161	175	159	134	141	4	12	**1968**

FEBEUARY 2018-2019

TOTAL KINDERGARTEN	159
TOTAL ELEMENTARY	898
TOTAL SECONDARY	926
TOTAL DISTRICT	**1983**
TOTAL OUT OF DISTRICT	86
GRAND TOTAL	2068
TOTAL CYBER STUDENTS	9
TOTAL BEAR CREEK STUDENTS	18

MARCH 2018-2019

TOTAL KINDERGARTEN	158
TOTAL ELEMENTARY	888
TOTAL SECONDARY	922
TOTAL DISTRICT	**1968**
TOTAL OUT OF DISTRICT	91
GRAND TOTAL	2059
TOTAL CYBER STUDENTS	96
TOTAL BEAR CREEK STUDENTS	18

GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: ____ *NOES:* ____

1. Amend the 2018-2019 school calendar as follows:

Friday, June 7th	6th Make-up day – Graduation
Monday, June 10th	Teacher In-service day
Tuesday, June 11th	Teacher In-service day

2. Approve the 2019-2020 School District Calendar. (Exhibit G-2)

3. Approve the agreement between the Hanover Area School District and the Luzerne Intermediate Unit #18 for the Department of Education Project MOM/Young Fatherhood Initiative Grant for the period July 1, 2018 to June 30, 2019, in the amount of $699.23. (Exhibit G-3)

4. Approve Carl Daubert, Social Studies Teacher and Joanne Osborne, English Teacher, to take approximately 50 students to Washington, D.C. in April 2019. (Exhibit G-4)

5. Approve the request of Mondelez International to use the parking lot, cafeteria/gym, on September 14, 2019, for a craft fair. (Exhibit G-5)

Hanover Area School District
Board of Education Regular Meeting
Tuesday, April 2, 2019

FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: ___ *NOES:* ___

1. Ratify the following PNC check register(s): (Exhibit F-1)
   March 1, 2019 to March 26, 2019

2. Approve the PNC check register of: (Exhibit F-2)
   March 27, 2019

3. Approve the following Treasurer reports: (Exhibit F-3)
   March 2019 for the General Fund, Payroll, and Capital Projects.

4. Approve payment to Cragle Bus Service in the amount of $27,706.84 for the month of February 2019.

5. Elliott Greenleaf & Dean $4,787.50
   February
   Invoice # 149800

6. Pugliese, Finnegan, Shaffer and Ferentino $1,267.50
   February
   Invoice # 265019

Hanover Area School District
Board of Education Regular Meeting
Tuesday, April 2, 2019

PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: ____ *NOES:* ____

1. Approve Frank Nowakoski "Nowakoski Driving School" as a non-exclusive provider for End Of Course Skills Test (EOCST).

2. Accept the resignation of Alicia Williamson, LTS, English at the Junior-Senior High School, effective, March 8, 2019. (Exhibit P-2)

3. Accept the resignation of Alicia Williamson, as Head Varsity Cheerleading Coach, effective, March 8, 2019. (Exhibit P-3)

4. Accept the resignation of Anthony Mattick, Hall Monitor at the Junior-Senior High School, effective March 19, 2019. (Exhibit P-4)

5. Appoint Lisa Valentine as a Paraprofessional at a rate of $10.00/hour for the 2018-2019 school year.

6. Appoint Adriana Herrera as a Substitute Per-diem cleaner at a rate of $10.00/hour.

7. Approve the request of Peter M. Roach, 4-hour cleaner, to take Monday, April 1st to Friday, April 12, 2019, off as Unpaid days. (Exhibit P-7)

Hanover Area School District
Board of Education Regular Meeting
Tuesday, April 2, 2019

PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: ____ *NOES:* ____

8. Approve the request of employee #31844 to take an FMLA Leave of Absence, effective March 18, 2019. Approval is contingent on the required medical information.

9. Appoint Timothy McAvoy as Maintenance Worker at a rate of $21.10/hour, effective April 3, 2019 as per the HAESAP Contract. There will be a 60-day probationary period to determine if qualified.

10. Appoint Rebecca Kemmerer as Utility Worker/Groundskeeper at a rate of $20.10/hour, effective April 3, 2019, as per the HAESPA Contract. There will be a 60-day probationary period to determine if qualified.

11. Appoint/re-appoint the following Extra-Curricular Personnel, for the 2018-2019 school year:

Anthony Caruso	Varsity Baseball Volunteer	UNPAID
Dave Dickson	Varsity Baseball Volunteer	UNPAID

NEW BUSINESS:

OLD BUSINESS:

PUBLIC COMMENTS:

FUTURE MEETINGS:

May Work Session	Tuesday, May 7, 2019
May Regular Meeting	Tuesday, May 7, 2019