

***Hanover Area School District  
Board of Education  
Hanover Area Junior-Senior High School  
1600 Sans Souci Parkway  
Hanover Township, Pa 18706***

***Board of Education Regular Meeting  
Tuesday, August 4, 2020***

***Board of Education***

John J. Mahle, Jr, President	
Stacy Bleich, Vice-President	Frank Ciavarella
Paul Holmgren	Dr. Vic Kopko
Michael Mazur	Joyce Potsko, Treasurer
Matthew Redick	Rick Stevens, Secretary

Attorney Jack Dean, School Solicitor  
Attorney William Finnegan, School Solicitor

***District Administration***

Nathan Barrett, Superintendent  
Robert Kachurak, Business Administrator

***Board Representatives***

Frank Ciavarella  
Joyce Potsko  
John J. Mahle, Jr.  
Paul Holmgren

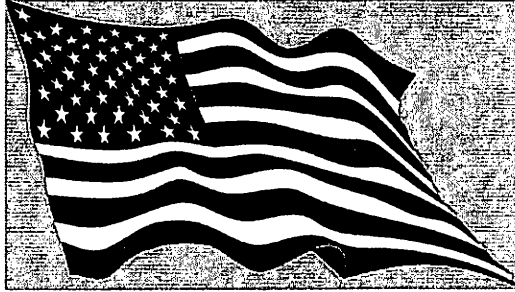
- Luzerne Intermediate Unit 18 School Board
- PSBA Legislative Representative
- Wilkes-Barre Area Career & Technical Center
- Alternate WBACTC

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***CALL TO ORDER – Board President***

***PLEDGE OF ALLEGIANCE***



***ROLL CALL and ESTABLISHMENT OF QUORUM***

- \_\_\_\_\_ *Stacy Bleich*
- \_\_\_\_\_ *Frank Ciavarella, Jr.*
- \_\_\_\_\_ *Paul Holmgren*
- \_\_\_\_\_ *Dr. Vic Kopko*
- \_\_\_\_\_ *John J. Mahle, Jr.*
- \_\_\_\_\_ *Michael Mazur*
- \_\_\_\_\_ *Joyce Potsko*
- \_\_\_\_\_ *Matthew Redick*
- \_\_\_\_\_ *Rick Stevens*

**WORK SESSION**

**Discussion of items to be acted upon at the Board Meeting  
Work Session Adjournment**

**BOARD MEETING**

**Commencement of Board Meeting  
Public input on Board Agenda Action Items only  
Board Action on Agenda Action Items**

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**APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:**

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following minutes and accept the following reports:*

*AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

- *Regular Meeting minutes of June 2, 2020*
- *Special Meeting minutes of June 29, 2020*
- *Special Meeting minutes of July 14, 2020*
- *Luzerne Intermediate Unit Board of Directors meeting minutes of May 20, 2020.*
- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of June 15, 2020.*

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*Seconded by:* \_\_\_\_\_

*To approve the following report(s)/actions(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

**Superintendent's Report**

**Opening of Schools**

**The Hanover Area School District Re-opening Plan will be posted on the district website beginning August 5, 2020.**

**We will hold a community question/answer session using the Zoom platform on Wednesday, August 5, 2020, beginning at 6:00 p.m.**

**The link will be available on the district website:  
[hanoverarea.org](http://hanoverarea.org)**

**Teacher In-Service**

August 25, 2020

August 26, 2020

August 27, 2020

**First Student Day**

August 31, 2020

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***GENERAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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1. Approve the Hanover Area School District Re-Opening Health and Safety Plan. (Exhibit G-1)
2. Approve the Hanover Area Junior-Senior High School ATSI School Plan for 2020-2021 as per Exhibit G-2.
3. Adopt Resolution #1-08-2020, "COVID-19 Emergency Declaration", as per Exhibit G-3.
4. Approve the first Reading of the following School Board Policies as per Exhibit G-4.
  - 146.1 Trauma-Informed Approach
  - 626 Federal Fiscal Compliance
  - 832 Educational Equity
5. Approve the following Administrative Regulations as per Exhibit G-5.
  - 805-AR-0 Emergency Preparedness Information – Incident Command Post
  - 805-AR-1 Emergency Preparedness, Required Drills and Assessments
  - 805-AR-2 Emergency/School Security Drill Reporting Form
  - 805.1-AR-0 Incident Report – Mandatory Notification
  - 801.1-AR-1 Incident Report – Discretionary Notification
  - 805.1-AR-2 Record of Law Enforcement Officers in School
  - 805.2-AR-0 School Security Personnel Training
6. Approve the Standing Orders and Health Policies for Certified School Nurse as per Exhibit G-6.

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***FINANCIAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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1. Ratify the following PNC check register(s): (Exhibit F-1)  
June 25, 2020 to June 30, 2020  
July 1, 2020 to July 27, 2020
  
2. Approve the PNC check registers of: (Exhibit F-2)  
July 28, 2020
  
3. Approve the following Treasurer reports:  
General Fund
  
4. Elliott Greenleaf & Dean \$4,951.71  
June 2020  
Invoice #155725
  
5. Approve the following 2019 Tax Refunds: \$399.25  
Joseph & Mario Kaschak
  
6. Approve the purchase of 2000 desk shields & 10 room dividers in the amount of \$41,652.30 from David Dobbs Enterprises, Inc. This will be paid from the COVID19 Safety Grant.

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*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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7. Approve the Intergovernmental Agreement between the Hanover Area School District and the Luzerne Intermediate Unit #18 for the 2020-2021 Idea Allocation. (Exhibit F-7)
  
8. Approve the Memorandum of Understanding between the United Way of Wyoming Valley Community Impact Initiatives and the Hanover Area School District. (Exhibit F-8)

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***PERSONNEL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s):* ***AYES:*** \_\_\_\_\_ ***NOES:*** \_\_\_\_\_

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1. Appoint/re-appoint the following Junior-Senior High School Hall Monitors:  
James L. Bush  
Fredrick Gray  
Patricia Gurnari  
Nancy Karpovich  
Kathleen Klemash  
Joe Morris  
George Antall  
Anthony Mattick
  
2. Appoint/re-appoint the following Per-Diem Clerical Workers for the 2020-2021 school year:  
Karen Bosek  
Susan Isopi  
Nancy Karpovich
  
3. Appoint/re-appoint the following Instructional Assistants for the 2020-2021 school year, as per the HAESPA Contract:  
Kathleen Beecham  
Hillary Gasper  
Bernadette Gurnari  
Jennifer Mitkowski  
Cheryl Zapotoski



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*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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4. Appoint/re-appoint the attached list of Paraprofessionals, at the recommended wages, for the 2020-2021 school year, as per Exhibit P-4.
  
5. Appoint the attached list of Co-Curricular and Department Chairpersons for the 2020-2021 school year as per Exhibit P-5.
  
6. Approve the following salaries of game workers for the 2020-2021 school year:

<u>Varsity Football</u>	
Clock Operator	\$30.00
Scoreboard	\$30.00
Announcer	\$30.00
Ticket Seller	\$30.00
Ticket Collector	\$30.00
Chains (3)	\$20.00

<u>JV Volleyball</u>	
Clock Operator	\$20.00
Scorekeeper	\$20.00
Libero Tracker	\$20.00

<u>Varsity Volleyball</u>	
Clock Operator	\$30.00
Scorekeeper	\$30.00
Libero Tracker	\$20.00

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Varsity Boys Soccer  
Varsity Timer \$30.00  
Scorekeeper \$30.00

Junior High Co-Ed Soccer  
Timer \$20.00  
Scorekeeper \$20.00

Varsity Boys/Girls Basketball  
Clock Operator \$30.00  
Scorekeeper \$30.00  
Announcer (Varsity only) \$30.00  
Ticket Seller \$30.00  
Ticket Collector \$30.00

Boys/Girls Basketball (J.V., Jr. High)  
Clock Operator \$20.00  
Scorekeeper \$20.00

Varsity Wrestling  
Clock Operator \$30.00  
Scorekeeper \$30.00  
Ticket Seller \$30.00  
Ticket Collector \$30.00

Jr. High Wrestling  
Clock Operator \$20.00  
Scorekeeper \$20.00

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<u>Varsity Track</u>	
Scorekeeper	\$30.00
Timer	\$30.00
Announcer	\$30.00

<u>Jr. High Track</u>	
Scorekeeper	\$20.00
Timer	\$20.00
Announcer	\$20.00

<u>Varsity Girls Soccer</u>	
Scorekeeper	\$30.00
Timer	\$30.00
Announcer	\$30.00

<u>Varsity Baseball</u>	
Scoreboard	\$30.00
Scorekeeper	\$30.00

<u>Junior High Baseball</u>	
Scoreboard	\$20.00
Scorekeeper	\$20.00

<u>Varsity Softball</u>	
Scoreboard	\$30.00
Scorekeeper	\$30.00

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*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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<u>Junior High Softball</u>	
Scoreboard	\$20.00
Scorekeeper	\$20.00

7. Appoint the following Security Officer for the 2020-2021 school year for special occasions at the rate of \$9.00/hour:  
John Sipper
8. Appoint Paulette Anselmi as Paraprofessional for the 2020-2021 school year at a rate of \$10.00/hour.
9. Motion to approve the settlement agreement regarding Hanover Area School District student "A". (The student's actual name cannot be disclosed because of Federal and State privacy laws.)
10. Accept the resignation from Emily O'Day, Assistant School Nurse, effective July 20, 2020. (Exhibit P-10)
11. Re-appoint the following as Assistant School Nurse for the 2020-2021 school year, at a rate of \$26.00/hour, no benefits:  
Amy DeMarzo
12. Appoint Robin Santey as Substitute Per-diem Assistant School Nurse at a rate of \$26.00/hour, no benefits.

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*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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13. Accept the resignation of Matthew Clemons as Head Varsity Boys Soccer Coach, effective July 27, 2020. (Exhibit P-13)
14. Appoint Ken Warman as Head Varsity Boys Soccer Coach at a salary of \$3,123.00.
15. Appoint/re-appoint the following Extra-Curricular Personnel, for the 2020-2021 school year:

Carl J. Daubert	Assistant Cross Country	\$750.00
Alissa Everetts	Head Jr. High Field Hockey	\$1,530.00
Matthew Clemons	Assistant Varsity Boys Soccer	\$2,011.00
Marissa Metric	Assistant Cross Country	UNPAID
16. Approve the FMLA Leave for Employee #32039 effective July 29, 2020.
17. Accept, with regret, the resignation of Catherine Metric, as Board Stenographer, Effective August 31, 2020. (Exhibit P-17)
18. Appoint \_\_\_\_\_ as HAESPA Instructional Assistant for the 2020-2021 school year as per the HAESPA Contract.

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*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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19. Appoint \_\_\_\_\_ as HAESPA Instructional Assistant for the 2020-2021 school year as per the HAESPA Contract.
  
20. Appoint \_\_\_\_\_ as Secondary Mathematics Teacher at a salary of \_\_\_\_\_, Step \_\_\_\_\_, \$ \_\_\_\_\_, effective August 25, 2020.
  
21. Appoint \_\_\_\_\_ as Long Term Mathematics Substitute effective the beginning of the 2020-2021 school year to approximately March 16, 2020, at a salary of \_\_\_\_\_, Step \_\_\_\_\_, \$ \_\_\_\_\_, prorated.
  
22. Appoint \_\_\_\_\_ as Long Term Substitute School Nurse, effective for the first semester of the 2020-2021 school year, at a salary of \_\_\_\_\_, Step \_\_\_\_\_, \$ \_\_\_\_\_, prorated.
  
23. Appoint \_\_\_\_\_ as Assistant School Nurse, at a rate of \$26.00/hour, no benefits.
  
24. Appoint \_\_\_\_\_ as Custodial Worker #1 at Lee Park Elementary as per the HAESPA Contract.

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*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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25. Appoint \_\_\_\_\_ as Custodial Worker #1 at Memorial Elementary as per the HAESPA Contract.

26. Appoint \_\_\_\_\_ as Maintenance Worker as per the HAESPA contract.

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**NEW BUSINESS:**

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**OLD BUSINESS:**

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**PUBLIC COMMENTS:**

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**FUTURE MEETINGS:**

September Work Session

Tuesday, September 8, 2020

September Regular Meeting

Tuesday, September 8, 2020