

***Hanover Area School District
Board of Education***
*Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706*

***Board of Education Regular Meeting
Tuesday, December 3, 2019***

Board of Education

Stacy Bleich	Frank Ciavarella
Paul Holmgren	Dr. Vic Kopko
John J. Mahle, Jr	Michael Mazur
Joyce Potsko, Treasurer	Matthew Redick
Rick Stevens, Secretary	

Attorney Jack Dean, School Solicitor
Attorney William Finnegan, School Solicitor

District Administration

Nathan Barrett, **Superintendent**
Robert Kachurak, **Business Administrator**

Board Representatives

Frank Ciavarella	• Luzerne Intermediate Unit 18 School Board
Joyce Potsko	• PSBA Legislative Representative
John J. Mahle, Jr.	• Wilkes-Barre Area Career & Technical Center
Paul Holmgren	• Alternate WBACTC

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APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by: _____

Seconded by: _____

To approve the following minutes and accept the following reports:

AYES: _____ NOES: _____

- *Regular Meeting minutes of November 6, 2019*

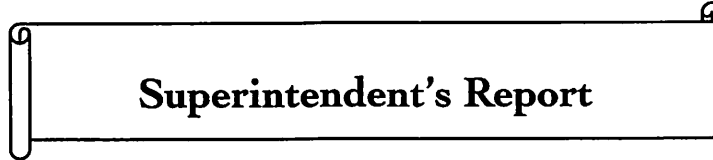
- *Luzerne Intermediate Unit Board of Directors Regular Meeting minutes of October 23, 2019.*

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It was moved by: _____

Seconded by: _____

To approve the following report(s)/actions(s): AYES: _____ NOES: _____



Happy Holidays!

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GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Approve the updated Organizational Chart. (Exhibit G-1)

2. Approve the second and final reading of the following New/Revised Board Policies:
(Exhibit G-2)
 - #248.1 Transgender
 - #705 Facilities and Workplace Safety
 - #810 Transportation
 - #810.1 School Bus Drivers & School Commercial Motor Vehicle Drivers

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Ratify the following PNC check register(s): (Exhibit F-1)
November 2, 2019 to November 21, 2019

2. Approve the PNC check register of: (Exhibit F-2)
November 22, 2019

3. Approve the following Treasurer reports:
General Fund

4. Approve the Settlement Agreement and Mutual Release between the Hanover Area School District and Norfolk Southern Railway Company in the amount of \$12,385.43. (Exhibit F-4)

5. Elliott Greenleaf & Dean \$1,990.88
October 2019
Invoice # 152986

6. Pugliese, Finnegan, Shaffer & Ferrentino, LLC \$1,696.50
October 2019
Invoice #265577

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Approve the FMLA Leave of Absence for Employee #30988 beginning November 8, 2019, on an as needed basis.

2. Approve the FMLA Leave of Absence for Employee #30856, beginning on November 6, 2019, on an as needed basis.

3. Approve the request Employee #30500, to take a medical sabbatical beginning November 13, 2019 for a period of 90 days.

4. Approve the request of Kerry George, Elementary Learning Support Teacher, to take Wednesday, January 17th and January 21, 2020, as UNPAID Days, with the understanding that this will not set a precedent or establish a past practice. (Exhibit P-4)

5. Approve the job description for the Technology & Student Information Director. (Exhibit P-5)

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

6. Approve the revised job descriptions for the following as per Exhibit P-6:
 - Special Education/Title I/Student Information Secretary
 - Registration/Child Accounting Secretary
 - PIMS Coordinator
 - Secondary High School Principal Secretary
 - Guidance Secretary
 - Jr./Sr. High School Principal Secretary
 - Pupil Transportation Operations Manager
 - Food Service Secretary – Part-Time Clerical
 - Network Coordinator

7. Approve the Memorandum of Understanding between the Hanover Area School District and the Hanover Area Education Association as per Exhibit P-7.

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NEW BUSINESS:

OLD BUSINESS:

PUBLIC COMMENTS:

FUTURE MEETINGS:

January Work Session	TBA
January Regular Meeting	TBA