

October 6, 2020

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

MINUTES

October 6, 2020

Hanover Area Junior/Senior High School
Hanover Township, Pennsylvania
October 6, 2020

NOTE: Due to the mandated closure of schools, and for the health and safety of individuals, the Board of Education held this Regular School Board Meeting using the virtual platform Zoom.

A Regular Meeting of the Board of School Directors of the Hanover Area School District was held using the virtual platform Zoom, on Tuesday, October 6, 2020, at 6:30PM. The meeting was called to order by the Board President, Mr. John J. Mahle, Jr.

PLEDGE OF ALLEGIANCE TO OUR FLAG

ROLL CALL OF BOARD MEMBERS:

PRESENT: John J. Mahle, Jr., President; Stacy Bleich, Vice President; Joyce Potsko, Treasurer; Rick Stevens, Secretary; Frank Ciaverella Jr., Paul Holmgren, Dr. Vic Kopko, and Matthew Redick.

ABSENT: Michael Mazur

Rick Stevens, Secretary, stated a Quorum was established for the meeting.

OTHER PEOPLE PRESENT: Mr. Nathan Barrett, Superintendent; Attorney Matt Boyd, Representing the School Solicitor; Mrs. Lisa Kitchen, Administrative Assistant; and a number of citizens.

Mr. Mahle advised that this meeting was being recorded.

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by Mr. Chivarella and seconded by Mrs. Potsko: To approve the following minutes and accept the following reports:

- Regular Board Meeting minutes of September 6, 2020
- Luzerne Intermediate Unit Board of Directors meeting minutes of August 12, 2020.
- Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of September 21, 2020.

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BOARD VOTE: YES: Bleich, Chivarella, Kopko, Holmgren, Mahle, Potsko, Redick, Stevens

No: None:

ABSTAIN: None

ABSENT: Mazur

Chair declared the motion carried.

SUPERINTENDENT'S REPORT:

Mr. Barrett offered the following report:

"I want to first start off by thanking several local organizations for providing protective equipment for our staff and students. The United Way of Wyoming Valley—they provided take home equipment for our children that included hygiene gifts along with masks and other protective equipment through what they call the Nurse's Pantry, which is a program we run in our schools currently but they expanded upon it. For the donors we ran an event during the lunch days last week at Hanover Green so the executives at the United Way came out and handed them out to our community. I was very grateful that they put us on that list of schools to be included on this project. In addition, three other organizations: Moses-Taylor Foundation, Highmark, and Luzerne County Intermediate Unit have also brought us protective equipment as well and that's available to staff and students at any given moment and this is something that was donated to the district. So, I am greatly appreciative of all these local organizations and so I'd like to thank them publicly.

Today, Governor Wolfe came out with an expansion of the spectator rule, which is going to allow additional spectators into our athletic events. So right now, we are formulating the new ratio that's going to be allowed in our football stadium and other fall sports. So we will come out and will post that information to our district website. Our Athletic Director and myself are going to formulate this and we will have updated information for both our community and any opposing teams we are playing against."

Mr. Chivarella: "Is that indoor, also?"

Mr. Barrett: "That's indoor, yes. So we were able to expand out for the first time to allow spectators and for any parents that wanted to see their children play"

Mr. Chivarella: "Because I know at some points they were standing out in the hall and had to step in and step out."

Mr. Barrett: "So, yes, this was something that was positive for the first time they were able to see their student play. So that's something that's positive. But this

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expansion does concern me and it concerns me from a standpoint of a positivity rate so we are closely monitoring the positivity rate in our region. This is something that I know our community is keeping a close eye on so us as a board had discussed this evening and we are going to keep a watchful eye on this as we have rotated our first set of students into the buildings. Yesterday, our Pre K came into the building. For all of us, it was nice as students came in. They have all of the protective equipment that they need. Masks are a requirement at all times with the exception of lunch. Students are required to utilize desk shields that they can take from class to class. It seems to be going well. The one concern that I do have at this point is making sure we are keeping a watchful eye on this positivity rate as more trickle into the buildings. So, I will keep a watchful eye on the community health, keep the community abreast, and keep this Board of Education abreast of these rates and we will keep the community updated as we go through this.

I do appreciate the parents that have continued to monitor this and keep their students at the virtual portion of the hybrid model. It's nice to see that people are entertaining both the in person and virtual portion of this model that we have created as a district. And, it's nice to see that our attendance rates are high no matter what aspect of our hybrid model they are utilizing. It's just nice to see the community and this school district work together in making sure the students are provided an education. So, I thank the community for that as well and I thank the board for listening to me about this and everything we do.

And that is my report at this time, Mr. Mahle.”

It was motioned by Mr. Holmgren, seconded by Dr. Kopko: To accept the Report of the Superintendent.

BOARD VOTE: YES: Bleich, Chivarella, Holmgren, Kopko, Mahle, Potkso, Redick, and Stevens

NO: None

ABSENT: Masur

ABSTAIN: None

Chair declared the motion carried.

RECOMMENDATIONS:

GENERAL:

It was moved by Mr. Chivarella, seconded by Mr. Stevens : To Approve the following motions:

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1. Approve the second and final reading of the following School Board Policies as per Exhibit G-1:

- 111 Lesson Plans
- 203 Immunizations and Communicable Diseases
- 209 Health Examinations/Screenings
- 314 Physical Examinations
- 318 Attendance and Tardiness
- 331 Job Related Expenses
- 332 Working Periods
- 334 Sick Leave
- 340 Responsibility for Student Welfare
- 705 Facilities and Workplace Safety
- 803 School Calendar
- 904 Public Attendance at School Events
- 907 School Visitors

2. Approve the following Administrative Regulations, as per Exhibit G-2:

- 122-AR-9 Athlete/Parent/Guardian Sudden Cardiac Arrest
- 123-AR-0 Athlete/Parent/Guardian Sudden Cardiac Arrest
- 123.2-AR-0 Athlete/Parent/Guardian Sudden Cardiac Arrest
- 203-AR-0 Immunization Requirements
- 203-AR-1 Communicable Diseases/Attendance
- 331-AR-0 Job Related Expenses
- 332-AR-0 Working Periods
- 705-AR-0 Safety
- 803-AR-0 School Calendar
- 805.2-AR-0 School Security Personnel Training
- 907-AR-0 School Visitors

3. Approve the first reading of the following Board Policy:

- 309.1 Telework

BOARD VOTE: (ON MOTIONS #1 THROUGH #3 ABOVE): YES: Bleich, Chivarella, Holmgren, Kopko, Mahle, Potsko, Redick, and Stevens

NO: None

ABSENT: Masur

ABSTAIN: None

Chair declared the motions carried.

FINANCIAL:

It was moved by Dr. Kopko, seconded by Mr. Redick: To approve the following motions:

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1. Ratify the following PNC check register(s): (Exhibit F-1)
September 2, 2020 to September 30, 2020
2. Approve the following PNC check registers of: (Exhibit F-2)
October 1, 2020
3. Elliott Greenleaf & Dean \$3,924.85
August 2020
Invoice #156264
4. Approve the agreement between the Hanover Area School District and Kronick, Kalada, Berdy, & Co., for business management services at #125/hour, estimated ten (10) hours per week. (Exhibit F-4)
5. Approve the contract with Talley Petroleum for the following fuel purchases for the 2020-2021 school year:
 - 30,000 gallons of 87-octane E10 Ethanol Gasoline at \$1.7284 per gallon
 - 20,000 gallons of B2 2% ULSD (Bi-Diesel) at \$1.6984 per gallon
6. Approve the 2020-2021 agreement between the Hanover Area School District and the Wyoming Valley Alcohol and Drug Services, Inc. for prevention/education services for a total of \$4,000. (Exhibit-F-6)
7. Approve the Agreement between the Hanover Area School District and Reliable Incorporated for transportation services, for the period September 1, 2020 to July 31, 2020. (Exhibit F-7)
8. The bid awarded at the September 8, 2020, Board Meeting for Electrostatic Spray Disinfecting has been rejected after review of the District Solicitor. The retroactive bid was awarded to Jan-Pro Services.

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #8 ABOVE):

YES: Bleich, Chivarella, Holmgren, Kopko, Mahle, Potsko, Redick and Stevens

NO: None

ABSENT: Masur

ABSTAIN: None

Chair declared the motions carried.

PERSONNEL:

It was moved by Mrs. Bleich, seconded by Mrs. Potsko: To approve the following motions:

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1. Approve the September 2020 Salary Adjustments as per the HAEA Union Contract. (Exhibit P-1)
2. Approve the September 2020 Tuition Reimbursements as per the HAEA Union Contract. (Exhibit P-2)
3. Accept the resignation of Ellen Turner, Cleaner, effective September 7, 2020. (Exhibit P-3)
4. Accept the resignation of Amy DeMarzo, Assistant School Nurse, effective October 1, 2020. (Exhibit P-4)
5. Appoint Haley Kennedy as cleaner #1 at Hanover Green Elementary, as per the HAESPA Contract. This is a 4-hour position.
6. Approve the FMLA request for Employee #31724, effective September 28, 2020.
7. Approve the request of Employee D#31229 to take Maternity Leave beginning October 5, 2020 to December 1, 2020. Sick, Personal, and unpaid days, will be used for this leave. (Exhibit P-7)
8. Approve the agreement between the Hanover Area School District and Margie Durkin for Trauma-Informed Services at a rate of \$54.00/hour, not to exceed 15 hours per week, for the 2020-2021 school year. (Exhibit P-8)
9. Appoint the following Extra-Curricular Personnel, for the 2020-2021 school year:

Natasha Milazzo	Head Cheerleading Coach	\$2,474.00
Amanda Sabecky	Head Jr. High Cheerleading	\$1,395.00
10. Appoint Ryan Kratz as Long-Term English Substitute Teacher, at a salary of B, Step 1, \$47,683.00, effective September 14, 2020.

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #10 ABOVE):

YES: Bleich, Chivarella, Holmgren, Kopko, Mahle, Potsko, Redick, and Stevens

NO: None

ABSENT: Masur

ABSTAIN: None

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NEW BUSINESS:

None

OLD BUSINESS:

None

PUBLIC COMMENTS:

Mr. John Mahle, Board President, asked if there was anyone from the public who would like to address the Board.

Mrs. Lisa Kitchen, Administrative Assistant to the Superintendent, advised that there was no one from the public on the Zoom call that raised a hand to address the board.

FUTURE MEETINGS:

November Work Session: Tuesday, November 3, 2020

November Regular Meeting: Tuesday, November 3, 2020

ADJOURNMENT:

It was moved by Mr. Holmgren, seconded by Mr. Stevens: To adjourn the Regular School Board Meeting at 6:41PM.

BOARD VOTE:

YES: Bleich, Chivarella, Holmgren, Kopko, Mahle, Potsko, Redick, and Stevens

NO: None

ABSENT: Masur

ABSTAIN: None

Chair declared the motion carried.

ATTEST:  _____, Secretary

Rick Stevens
Hanover Area School Board